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**NEW ZEALAND COMMUNITY BOARDS' FORUM  
'MEETING EXPECTATIONS', LOWER HUTT, 14-15 JULY  
2006**

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**1. Purpose of Report**

To provide information on the New Zealand Community Boards' Forum 'Meeting Expectations' to be held in Lower Hutt, 14-15 July 2006, and to seek approval for elected members' attendance at the conference.

**2. Recommendations**

It is recommended that the Strategy and Policy Committee:

1. *Receive the information.*
2. *Approve the attendance of up to three members of the Tawa Community Board and three members of the Makara/Ohariu Community Board at the New Zealand Community Boards' Forum to be held in Lower Hutt, 14-15 July 2006, and that the costs associated with attending the Forum be met from the Elected Members Budget (GVEMO1).*
3. *Approve the attendance of one Councillor at the New Zealand Community Boards' Forum to be held in Lower Hutt, 14-15 July 2006, and that the costs associated with attending the Forum be met from the Elected Members Budget (GVEMO1).*
4. *Note that a report back on the Forum from attendees of each community board will be presented to their respective Community Boards in accordance with Council policy.*

**3. Discussion**

This forum will focus on the relationship between community boards and their councils and how the nature of this relationship can influence the performance of a community board. Upon attending the forum, participants will come away with a clearer understanding of the functions of community boards and guidelines on how community boards and their council can work together positively to do their job better.

The speakers and topics include:

**Energising our Communities** – Peter Kenyon, Director, Bank of I.D.E.A.S. Western Australia

**Strategically Influencing your Council** – Keith McGregor, Director, Personnel Psychology NX Ltd, Wellington

**The Role of Community Boards in the New World of the LTCCP** – Basil Morrison, President, Local Government New Zealand, Wellington

**Effective Representation** – Tim Power, Partner, Buddle Findlay, Wellington

The workshops include:

**Energising your Community:** Facilitated by keynote speaker Peter Kenyon, Bank of I.D.E.A.S, Perth, Western Australia.

**Managing your Council:** Facilitated by keynote speaker Keith McGregor, Principal, Personnel Psychology NZ Ltd.

**Representation Review – Handling the Submission and Appeal Process:** Facilitated by keynote speaker Tim Power, Partner, Buddle Findlay

**Community Boards and the Media:** Facilitated by speaker Di Keenan, Communication and Consultation Manager, Christchurch City Council

**Effective Chairmanship:** Facilitated by Yvonne Palmer, Chair Shirley/Papanui Community Board

**Emergency Management:** Facilitated by Jenny Rowan, Paekakariki Community Board Member, Mediator, Environment Commissioner and National Recovery Coordinator.

### **3.1 Considerations**

When deciding whether elected members should attend this forum, consideration should be given to:

- the cost; and
- the impact of attendance on the budget; and
- the other conferences elected members may wish to attend later in the financial year.

The total cost if six community board members and one Councillor are sent is expected to be \$3500.00 and will be met from the elected members' conference budget.

The impact on the budget of elected members attending this conference is outlined in Table One.

**Table One:**

	2006/2007 Budget	Year to Date Expenditure	Unexpended Funds
Total budget for conference fees, accommodation and travel	<b>\$34,000</b>	\$5000.00 <sup>1</sup>	\$29000.00
Impact of sending six community board members and one councillor to the conference	\$3500.00	\$8500.00	\$25500.00

The cost of attendance is broken down as follows (per person):

Item	Cost
Registration	\$500.00
<b>Total</b>	<b>\$500.00</b>

#### **4. Conclusion**

A decision is required as to whether elected members should attend the New Zealand Community Boards' Forum in Lower Hutt, 14-16 July 2006.

*Contact Officer: Michelle Starns, Committee Advisor (Administration), Democratic Services*

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<sup>1</sup> The attendance of 4 Elected Members and the Mayor at the LGNZ 2006 conference at a cost of \$5000.00