

# Notice of Appointment of Acting Manager

Sale of Liquor Act 1989, Section 129

The following **must** be notified of the appointment:

The Secretary  
**District Licensing Agency**  
PO Box 2199  
**WELLINGTON 6140**  
Fax 801 3012

The Secretary  
**Liquor Licensing Authority**  
Private Bag 32 001  
Panama Street  
**WELLINGTON 6146**  
Fax 462 6686

Liquor Licensing Sergeant  
**New Zealand Police**  
PO Box 693  
**WELLINGTON 6140**  
Fax 470 1614

Date:

Premises/Conveyance (i.e. train, boat, plane) Trading Name:

Premises Address:

Fax Number:

Phone Number:

Email address:

**Notice is hereby given of the appointment of:**

Full Name:

Date of Birth:

Male  Female  (tick appropriate box)

**As Acting Manager of the above named premises. This person is/will be relieving for the period from:**

to

Who are you replacing/relieving for:

**(Must be the holder of the liquor licence where the manager will be working)**

Signed by:

Printed name:

(Tick which is applicable as signatory)

- Licensee (if Licence in name of natural person)
- Director of Licensee Company (under Companies Act 1993)
- Partner in Partnership (if Licence in name of 2 or more persons)