

Application for Land Information Memorandum (LIM)

Send or deliver your application to: Building Consents & Licensing Services, PO Box 2199, 101 Wakefield Street, Wellington. For enquiries, phone 801 4303 or fax 801 3100. Details of what a LIM contains and how to apply for one are on the back of this sheet or on the Council's website, www.Wellington.govt.nz

SR No.
Link No.
WUFI No.
LIM Doc No.

LIM Type (please tick)

- | | |
|--|--|
| <input type="checkbox"/> Residential | <input type="checkbox"/> To be mailed |
| <input type="checkbox"/> Non-residential | <input type="checkbox"/> To be collected |

Applicant details

Name <small>Mr Mrs Ms Miss</small>	
Mailing Address _____ _____	Phone (day) _____
Signature _____	Fax _____
Date _____	

Property details

Address:

Name of current owner:

Relevant certificate/s of title reference/s:

Current copy of certificate/s of title must be provided with the completed application form
 (Contact Land Information NZ, Level 5, Mayfair House, 44-52 The Terrace, Phone 0800 665 463)

Valuation reference or rate account number if known:

Charges (all prices include GST)

Fees must be received with completed application.

- | | |
|---|---|
| <input type="checkbox"/> LIM – residential \$300.00 | <input type="checkbox"/> LIM – non-residential \$700.00 |
|---|---|

Note: Where applicable process time exceeds 13 hours for a LIM, the additional charge will be \$70 per hour plus the cost of materials.
 Information will not be released until payment has been received.

Information supplied in a LIM

- Any special features of the land, including potential erosion, avulsion, falling debris, subsidence, slippage, alluvion, inundation, or the likely presence of hazardous substances that are known to Wellington City Council and are not apparent from the District Plan.
- Private and public stormwater and sewerage drains as shown on the Council's records.
- Any rates owing.
- Any consents, certificates, notices, orders or requisitions affecting the land or buildings.
- Any other classifications or land or buildings that have been notified to the Council by any other territorial authority.
- Any information which has been notified to the Council by any network utility operator in connection with the Building Act 1991.
- Any other information that the Council deems to be relevant.

To apply for a LIM, complete this application form, attach a copy of the certificate/s of title, and forward to the LIM Coordinator, Service Request, Building Consents & Licensing Services, Wellington City Council, PO Box 2199, 101 Wakefield Street, Wellington. Applications can be mailed or delivered in person.

LIM application procedure

- The Local Government Official Information and Meetings Act 1987 (section 44A) requires that the territorial authority will, on application, supply a Land Information Memorandum (LIM) in relation to matters affecting any land in the district of the authority, **within 10 working days**. Working days are suspended for the period 25 December to 15 January.
- The land which is the subject of the application must be accurately identified. This is why the Council requires that applications be accompanied by current copies of the relevant certificate/s of title, along with the prescribed fee or deposit.
- The Council records will be consulted and the LIM application will be based on the valuation reference (i.e. rating assessment).
- Where cross-lease and unit titles are involved, the base unit will be the underlying land occupied.
- House plans for completed building consents are held at Wellington City Archives, 28 Barker Street, Phone 801 2096.

Privacy information

The information you have provided on this form is required so that your application for a LIM can be processed, so that statistics can be collected by Building Consents & Licensing Services, Wellington City Council. The information will be stored on a public register, and held by Building Consents & Licensing Services.

Under the Privacy Act 1993, you have the right to see and correct personal information Building Consents & Licensing Services holds about you.