

Your responsibilities under the Act

Control of dogs

All dogs over the age of three months must be registered.

Sections 52, 53, 54A and 65, Dog Control Act 1996

The owner of a dog must keep the dog under control at all times and, when in a public place, must use or carry a leash at all times.

A dog will be treated as not being under control:

- if it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises
- if it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3000 or an infringement fee of \$300 if you fail to comply with this provision.

Obligations of dog owner generally

Section 54, Dog Control Act 1996

The owner of a dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter
- ensure the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or a fine not exceeding \$5000 if you fail to comply with this provision.

Obligations of dog owner on owner's property

Sections 52A and 65, Dog Control Act 1996 (from 1 June 2004)

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner:

- that the dog is under the direct control of a person; or
- that the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3000 or an infringement fee of \$300 if you fail to comply with this provision. In addition, a dog control officer or dog ranger may seize and impound the dog.

Dog registration application

REGISTRATION DUE 1 JULY 2009

Full name and address of owner(s)

Where there is more than one owner, give details of each person.

Owner SR number (office use only)

First names (1)	Last name (1)	Date of birth (1)
First names (2)	Last name (2)	Date of birth (2)

Address

Home phone	Work phone	Mobile phone
Email address		

Your date of birth is required so you can be distinguished from other people with the same name. Proof of identification is required in the enforcement of the provisions of the Dog Control Act 1996.

PLEASE ALTER ANY INCORRECT DETAILS ABOUT YOUR DOG

Dog SR number (office use only)

Dog name			
Location of dog			
Breed – primary			
Breed – secondary			
Colour – primary (see reverse)			
Colour – secondary (see reverse)			
Sex			
Neutered/spayed?			
Microchip number			
Marks eg tattoo			
Dog type eg domestic			
Dangerous dog?	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Menacing dog?	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Dog date of birth			

Arrears			
Current fee			
Penalty fee			
National Dog Database Levy	\$2.50	\$2.50	\$2.50

TOTAL REGISTRATION FEE PAYABLE (INCL GST)

New tag number

What to do with completed form

Please fill out and return this whole application form booklet with the registration fee by post. Alternatively this can be paid to one of the Council Service Centres listed below:

Post to (Cheques only) Animal Control PO Box 2199 Wellington Phone 801 3222	City Service Centre 101 Wakefield St Wellington City Weekdays: 8am–5pm	Mervyn Kemp Library Corner Cambridge St and Main Rd, Tawa Mon to Fri: 10am–5pm Sat: 10am–4pm	Johnsonville Library 5 Broderick Rd Johnsonville Mon to Fri: 10am–5pm Sat: 10am–4pm	Newtown Library 13 Constable St Newtown Mon to Fri: 10am–5pm Sat: 10am–4pm	Ruth Gottlieb Library 101 Kilbirnie Cres Kilbirnie Mon to Fri: 10am–5pm Sat: 10am–4pm
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If you have any questions please phone 801 3222.

Office use only

Owner SR number:			
Dog SR number/s	Fee	New tag number	
Total fee payable (incl GST)			

Please note that failure to supply any of the information requested in this form that is relevant to your application may prevent the registration of your dog. Please let us know if any of the information on this page needs to be updated. You are required to notify any change of address or change in the ownership of the dog.

A 50 percent surcharge per dog will be charged in the 2009/10 licensing year for all payments made on or after 1 August 2009 for dogs over three months old.

I certify that the above information is true and correct and that I have read and will observe the obligations imposed on dog owners.

SIGNATURE OF OWNER: **DATE:**

Declaration of dog death

Dog SR (if known)	
Dog name	
Date of death	
Registration (tag) no	
Request for refund	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of death (either current tag or copy of vet's verification must be provided)	

Change of ownership – declaration of non-ownership/ownership

Old owner		SR no	
Old owner address			
Old owner signature		Date	
New owner		SR no (if known)	
New owner address			
New owner phone numbers	Home	Work	Mobile
New owner email			
I certify that the	Dog named	Tag number	SR no (if known)
	Dog named	Tag number	SR no (if known)
has on / /	Changed owner (if a new registration, provide proof of date of purchase)		
New owner signature		Date / /	

Official colour choice

(You can only choose one of the colours below as your primary and one as your secondary colour)

Red / blue / brown / black / tan / grey / orange / white / brindle / gold / tri-colour

If a GST tax invoice is required, please indicate here:

See back page for payment locations.

The information supplied will be kept by Wellington City Council but may only be used for lawful official purposes and will not be generally available to the public. However, section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. Wellington City Council must be satisfied of the identity of that applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

Notes on registration

All dog owners with dogs ordinarily kept in the Wellington City district must register their dogs with Wellington City Council.

“Owner” – means any person who owns a dog or has it in his/her possession (other than the purpose of returning it to its owner) or the parent or guardian of a person under 16 years old who owns a dog.

All dogs over the age of three months must be registered.

It is an offence to keep a dog older than three months which is unregistered. On conviction, a court may impose a fine of up to \$3000.

On completing this form properly, a dog owner may post the form, together with the appropriate fees payable, to the Animal Control team at Wellington City Council, PO Box 2199, Wellington or deliver these items to the offices of Wellington City Council detailed on this form overleaf.

It is an offence, when applying to register a dog, to make any written statement knowing that statement to be false. On conviction, a court may impose a fine of up to \$3000.

Replacement discs and collars may be obtained from Wellington City Council if the dog's disc or collar has been lost or stolen.

Any dog not wearing a collar with a current registration label or disc attached will, until the contrary is proved, be treated as unregistered. If any dog over the age of three months is found not wearing a collar with a current registration label or disc attached, on land or premises other than its owner's land or premises, or in any public place, the dog may be seized and impounded.

On change of ownership of any registered dog, both the previous owner and the new owner must, within 14 days, give written notice to Wellington City Council of the change of ownership and the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the owner's address is changed within the district, the owner must, within 14 days, give written notice of the change to Wellington City Council.

If any dog is transferred to and kept in the district of another territorial authority, other than the one in which it has been kept, for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to both territorial authorities, providing the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the fee for a dog registration is paid and that dog dies, a refund will be made on request as follows:

- where a dog dies before the commencement of the year, the full fee will be refunded
- where the dog dies during the year, 1/12th of the annual fee for each complete month remaining in the registration year after the date of application for a refund will be refunded.

If three-month-old dogs are required to be registered after 1 August in any registration year, the fee shall be 1/12th of the annual fee for each complete month remaining in the registration year after the date of such registration.

The registration fees include goods and services tax.

Owners wishing to claim a reduced fee for neutered and spayed dogs must produce a certificate from a registered veterinarian certifying that the dog has been neutered.

The Council encourages dog owners to become approved responsible dog owners and be rewarded with lower dog registration fees. Registration fees must be paid by 1 July or these owners will risk losing their preferred status.

Did you know?

Your dog registration fee is used for:

- education programmes and campaigns for schools, community groups and businesses
- dog control, including law enforcement, patrols and attending to complaints and incidents
- signs and advertising about dog bylaws
- administering the dog shelter at Moa Point
- administering the Council's overall dog control programme. This includes paying for forms, maintaining the dog register, paying for and distributing registration tags and any promotional material. If your dog is registered and wearing its registration tag, it is easily identifiable. This means that if it is lost or is found roaming, you can be contacted. It also means that others dogs that are creating a nuisance can be identified and any complaint dealt with.

Remember, your dog must be registered by 1 July.

You can find out more about all our fees on www.Wellington.govt.nz