

Application for permit to work in Cemetery

Party interred

1. Family Name _____
 First Names _____
2. Family Name _____
 First Names _____

Plot information

(this must be provided or verified by Wellington City Council Cemeteries and Crematorium staff)

Cemetery _____
 Plot identification Number _____ Row/Section/Garden _____ Section _____
 Temporary Grave Marker in place Yes No

Nominated contractor

Name of Company _____
 Address of Company _____
 Name of Technician _____
 Telephone _____

Scope of work

(tick relevant boxes and provide additional details as necessary)

- | | | | |
|---|---|--|---------------------------------------|
| <input type="checkbox"/> Create Enclosure | <input type="checkbox"/> Remove Headstone | <input type="checkbox"/> Remove Plaque | <input type="checkbox"/> Remove Panel |
| <input type="checkbox"/> Reinstate Floor | <input type="checkbox"/> Place Headstone | <input type="checkbox"/> Place Plaque | <input type="checkbox"/> Place Panel |
| <input type="checkbox"/> H.P. Cleaning | <input type="checkbox"/> Other Repair | | |

Dimensions (new monument or other structure)

Memorial _____ length x width Base _____ length x Width Enclosure _____ length x width

Detail (please provide a comprehensive description of work)

Authorisation

I am the person arranging this interment. I declare that the information given on this form is correct. If the company will be responsible for paying the interment fees and other related fees set by Wellington City Council in consideration of being granted the right to inter.

Funeral Director (Co.) _____

Name _____

Address _____

Phone No. _____

Signature _____ Date _____

Customer Service and Administration Manager Approval

Approved for issue of Permit subject to the specific instructions set out in the section below and the relevant provisions of the Wellington City Council Cemetery Bylaws.

Signature _____ Date _____

Instructions

(to be completed by the Customer Service and Administration Manager or other authorised officer)

The following instructions apply to this activity. Compliance with stated instructions is mandatory.
