

Application for amendment to compliance schedule

Building Act 2004, Section 106

Send or deliver your application to: Building Consents and Licensing Services, Wellington City Council, PO Box 2199, 101 Wakefield Street, Wellington. For enquiries, phone 801 4311.

Council use only:

Application #

Property ID

The building

Street address of building

Legal description of land where building is located

[state legal description as at the date of application and, if subdivision is proposed, include details of relevant lot numbers and subdivision consent]

Building name [if applicable]

Location of building within site [include nearest street access]

Level/unit number [if applicable]

Current, lawfully established use [include number of occupants per level and per use if more than one level]

The owner

Name of owner [include preferred form of title, eg Mr, Miss, Dr if an individual, and the contact person's name if a company, trust or similar]

Owner's mailing address

Street address/registered office

Owner's contact details

Landline: _____

Mobile: _____

Fax: _____

Email: _____

After hours: _____

Proof of ownership [please attach one of the following as evidence]

Copy of certificate of title, no more than three months old

Lease

Agreement for sale and purchase

Agent *(only required if application is being made on behalf of the owner)*

Name of agent [include the contact person's name if a company, trust or similar]

Agent's mailing address

Street address/registered office

Agent's contact details

Landline: _____ Mobile: _____

Fax: _____ Email: _____

After hours: _____

First point of contact

A copy of the existing compliance schedule must be attached to this application

Further information: Agent Correspondence: Agent Invoicing: Agent
 Owner Owner Owner
 Other _____ Other _____ Other _____
Ph: _____ Ph: _____ Ph: _____

Signed by the owner

Signature: _____

Name: _____

Date: _____

OR

Signed by the agent

[on behalf of, or with authority from, the owner]

Signature: _____

Name: _____

Date: _____

Application

I request that the compliance schedule for the above building be amended as follows:

Specified system	Amendment	Reason
[specified system requiring amendment]	[amendment required]	[state why amendment is required to ensure that the specified system meets the performance standards]