
**2008/09 DRAFT ANNUAL PLAN STATEMENT OF
PROPOSAL (REPORT OF THE STRATEGY AND POLICY
COMMITTEE OF 11 MARCH 2008)**

1. Purpose of Report

This report provides for the adoption of the 2008/09 draft annual plan statement of proposal for consultation.

2. Executive Summary

The Council is required to prepare and adopt the 2008/09 annual plan by 30 June 2008. The special consultative procedure must be used to consult on a draft of the 2008/09 annual plan.

3. Recommendations

It is recommended that the Council:

1. *Note that the 2008/09 draft annual plan statement of proposal is based on the deliberations and recommendations of the Strategy and Policy Committee meeting of 11 March 2008.*
2. *Note that the 2008/09 draft annual plan statement of proposal will be consulted on using the special consultative procedure.*
3. *Agree the proposed amended fees and charges as set out in the 2008/09 draft annual plan statement of proposal and consult on them using the special consultative procedure.*
4. *Agree the draft trade waste policy (as attached in appendix one) be consulted on as part of the 2008/09 draft annual plan.*
5. *Agree to set funding targets for the following two activities in 2008/9 as follows:*
 - a) *Building control and facilitation – increase the proportion to be funded by user charges from 60% to 65%*
 - b) *Promoting and hosting cultural events – decrease the proportion to be funded through user charges from 25% to 20%.*

6. *Agree that it is appropriate to set these target levels in variance with those of the Revenue and Financing policy and 2006-16 long-term plan and note that the Council will revisit the target levels in the Revenue and Financing Policy when it prepares the 2009-19 long-term plan.*
7. *Agree the 2008/09 draft annual plan statement of proposal (as attached in appendix one) and initiate the special consultative procedure.*
8. *Delegate to the Chief Executive Officer the authority to make any editorial changes that may arise as part of the publication process.*
9. *Delegate to the Chief Executive Officer the authority to prepare a summary covering the major matters within the 2008/09 draft annual plan statement of proposal.*
10. *Note that the statement of proposal and summary will form the basis of the special consultative procedure on the 2008/09 draft annual plan that will run from 16 April 2008 to 19 May 2008.*

4. Background

The 2008/09 draft annual plan describes the third year of the Long Term Council Community Plan. It describes Council's activities and the services it will deliver for that year, the cost of providing them, and how Council intends to measure progress towards delivering its activities and services.

The purpose of the 2008/09 draft annual plan is to:

- support the Long Term Council Community Plan in providing integrated decision-making and the coordination of Council resources
- extend the opportunity for public participation in the decision-making process
- contribute to Council's accountability to the community
- detail the annual budget and funding impact statement
- identify any variances from the Long Term Council Community Plan for that year.

The process for completing the 2008/09 draft annual plan has been comprehensive. The steps Council has undertaken to date include:

- adoption of the Long-term Council Community Plan (which sets out Council's long-term outcomes and priorities and the wider matters of role, scope and service levels of Council)
- consideration of detailed budgets and variances to the Long-term Council Community Plan at a workshop in February 2008
- Deliberations on the 2008/09 draft annual plan at the Strategy and Policy Committee on 11 March 2008.

The Council is required by legislation to consult on the 2008/09 annual plan ahead of it being adopted using the special consultative procedure as prescribed within the Local Government Act 2002. Public hearings are scheduled for late May 2008.

The formal consultation period is scheduled to run for one month in keeping with the requirements of the Local Government Act 2002. It is set to run from 16 April 2008 until 19 May 2008.

5. Conclusion

Following a comprehensive process the Council is asked to adopt the 2008/09 draft annual plan statement of proposal for consultation.

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Appendix 1

2008/09 Draft Annual Plan Statement of Proposal