
REPORT 10
(1215/11/IM)

Report of the Strategy and Policy Committee
Meeting of Wednesday 7 March 2007

Members: Mayor Prendergast, Councillors Armstrong (Chair), Ahipene-Mercer, Cook, Foster, Gill, Goulden, McKinnon, Morrison, Pepperell, Ritchie, Ruben, Shaw, Wade-Brown and Wain.

2007/08 DRAFT ANNUAL PLAN STATEMENT OF PROPOSAL

1. Purpose of Report

This report provides for the adoption of the 2007/08 draft annual plan statement of proposal for consultation.

2. Executive Summary

The Council is required to prepare and adopt the 2007/08 annual plan by 30 June 2007. The special consultative procedure must be used to consult on a draft of the 2007/08 annual plan.

3. Recommendations

It is recommended that the Council:

- 1. Note that the 2007/08 draft annual plan statement of proposal is based on the deliberations and recommendations of the Strategy and Policy Committee meeting of 7 March 2007¹.*
- 2. Note that the 2007/08 draft annual plan statement of proposal will be consulted on using the special consultative procedure.*
- 3. Agree the proposed amended fees and charges as set out in the 2007/08 draft annual plan statement of proposal and consult on them using the special consultative procedure.*
- 4. Agree the proposed fees and charges for health licenses and dog registrations (attached as appendix two to this report) and agree the separate consultation process for these fees.*

¹ Note that financial information for pages 17, 18 and 20 of the executive summary of the 2007/08 draft annual plan statement of proposal will be circulated early next week (week starting Monday 19 March 2007).

5. *Agree the 2007/08 draft annual plan statement of proposal (as attached in appendix one) and initiate the special consultative procedure.*
6. *Delegate to the Chief Executive Officer the authority to make any editorial changes that may arise as part of the publication process.*
7. *Delegate to the Chief Executive Officer the authority to prepare a summary covering the major matters within the 2007/08 draft annual plan statement of proposal.*
8. *Note that the statement of proposal and summary will form the basis of the special consultative procedure on the 2007/08 draft annual plan that will run from 16 April 2007 to 18 May 2007.*
9. *Note that consultation on the 2007/08 draft annual plan and statement of proposal to amend the 2006/07-15/16 Long-term Council Community Plan is scheduled to run concurrently.*

4. Background

The 2007/08 draft annual plan describes the second year of the Long Term Council Community Plan. It describes Council's activities and the services it will deliver for that year, the cost of providing them, and how Council intends to measure progress towards delivering its activities and services.

The purpose of the 2007/08 draft annual plan is to:

- support the Long Term Council Community Plan in providing integrated decision-making and the coordination of Council resources
- extend the opportunity for public participation in the decision-making process
- contribute to Council's accountability to the community
- detail the annual budget and funding impact statement
- identify any variances from the Long Term Council Community Plan for that year.

The process for completing the 2007/08 draft annual plan has been comprehensive. The steps Council has undertaken to date include:

- adoption of the Long-term Council Community Plan (which sets out Council's long Term outcomes and priorities and the wider matters of role, scope and service levels of Council)
- adoption of a consultation and communication strategy for the 2007/08 draft annual plan
- consideration of high level budgets and variances to the Long Term Council Community Plan at a workshop in December 2006
- consideration of detailed budgets and variances to the Long Term Council Community Plan at a workshop in February 2007
- Deliberations on the 2007/08 draft annual plan at the Strategy and Policy Committee on 7 March 2007.

Council is required by legislation to consult on the 2007/08 annual plan ahead of it being adopted using the special consultative procedure as prescribed within the Local Government Act 2002. Public hearings are scheduled for late May 2007.

Council will consult on the 2007/08 draft annual plan and the statement of proposal to amend the 2006/07-15/16 Long Term Council Community Plan concurrently.

The formal consultation period is scheduled to run for one month in keeping with the requirements of the Local Government Act 2002. It is set to run from Monday 16 April 2007 until Friday 18 May 2007. The 2007/08 draft annual plan statement of proposal and the statement of proposal to amend the 2006/07-15/16 Long Term Council Community Plan will be published in one volume.

The fees and charges for health licenses and dog registrations require a separate consultation timeframe so that they can be implemented earlier in line with legislation. Regulations require dog registrations and health licenses to be in place by 1 July and publicly notified at least 14 days before they come into effect. Consultation on these fees will occur between 22 March and 20 April. The Strategy and Policy Committee will hear oral submissions on 3 May and deliberate on the proposed changes to these fees on 10 May.

The proposed health licenses and dog registration fees are attached in appendix two.

5. Conclusion

Following a comprehensive process the Council is asked to adopt the 2007/08 draft annual plan statement of proposal for consultation.

Contact Officer: *Brian Hannah, Team Leader, Planning and Research and Helen Rogers, Financial Controller.*