

## APPENDIX 2

### Mock-up of a Month of SPC Meetings: February/March 2008 Example

| Monday     | Tuesday   | Wednesday   | Thursday                             | Friday     | Saturday | Sunday |
|------------|---|---|--------------------------------------|------------|----------|--------|
| 28 JANUARY | 29<br>Agenda Meeting for 14<br>February SPC Meeting   | 30  | 31                                   | 1 FEBRUARY | 2        | 3      |
| 4          | 5<br>SPC Pre-meeting Briefing<br>9.15am – 1.00pm<br><br>Agenda Meeting for 21<br>February SPC Meeting | 6   | 7<br>SPC Meeting 9.15am -<br>4.00pm  | 8          | 9        | 10     |
| 11         | 12<br>SPC Pre-meeting Briefing<br>9.15am – 1.00pm   | 13  | 14<br>SPC Meeting 9.15am -<br>4.00pm | 15         | 16       | 17     |
| 18         | 18<br>SPC Pre-meeting Briefing<br>9.15am – 1.00pm<br><br>Agenda Meeting for 6<br>March SPC Meeting    | 20  | 21<br>SPC Meeting 9.15am -<br>4.00pm | 22         | 23       | 24     |
| 25         | 26  | 27<br>Agenda Meeting for 13<br>March SPC Meeting<br><br><b>COUNCIL 5.30pm</b> | 28                                   | 29         | 1 MARCH  | 2      |
| 3          | 4<br>SPC Pre-meeting Briefing<br>9.15am – 1.00pm  | 5   | 6<br>SPC Meeting 9.15am -<br>4.00pm  | 7          | 8        | 9      |
| 10         | 11<br>SPC Pre-meeting Briefing<br>9.15am – 1.00pm   | 12  | 13<br>SPC Meeting 9.15am -<br>4.00pm | 14         | 15       | 16     |