
MINUTES

THURSDAY 13 OCTOBER 2005

9.15 – 9.16AM
1.50PM – 2.04PM

Committee Room 1
Council Offices, Ground Floor
101 Wakefield St
Wellington

PRESENT:

Mayor Prendergast
Councillor Ahipene-Mercer
Councillor Armstrong
Councillor Cook
Councillor Foster (9.15 – 9.16am)
Councillor Gill
Councillor Goulden (9.15 – 9.16am)
Councillor Pepperell
Councillor Ritchie
Councillor Ruben
Councillor Shaw
Councillor Wade-Brown
Councillor Wain

APOLOGIES:

Councillor McKinnon
Councillor Morrison
Councillor Goulden

166/05C **ADJOURNMENT OF MEETING**
(1215/11/IM)

NOTED:

When the meeting convened, Mayor Prendergast and Councillors Ahipene-Mercer, Armstrong, Cook, Foster, Gill, Goulden, Pepperell, Ritchie, Ruben, Shaw, Wade-Brown and Wain were present.

Moved Mayor Prendergast, seconded Councillor Pepperell, the motion that Council adjourn until the conclusion of the Strategy and Policy Committee meeting.

The motion was put and CARRIED on voices.

RESOLVED:

THAT Council:

1. *Council adjourn until the conclusion of the Strategy and Policy Committee meeting.*

(The meeting adjourned at 9.16am and reconvened at 1.50pm.)

(When the meeting reconvened Mayor Prendergast and Councillors Ahipene-Mercer, Armstrong, Cook, Gill, Pepperell, Ritchie, Ruben, Shaw, Wade-Brown and Wain were present.)

167/05C **APOLOGIES**
(1215/11/IM)

Moved Mayor Prendergast, seconded Councillor Shaw, the motion that Council accept apologies for absence from Councillors Goulden, McKinnon and Morrison.

The motion was put and declared CARRIED on voices.

RESOLVED:

THAT Council:

1. *Accept apologies for absence from Councillors Goulden, McKinnon and Morrison.*

NOTED:

1. Councillor Goulden was present when the meeting convened

168/05C **PUBLIC PARTICIPATION**
(1215/11/IM)

NOTED:

There was no public participation.

169/05C **ANNOUNCEMENTS BY THE MAYOR**
(1215/11/IM)

NOTED:

There were no announcements from the Mayor.

170/05C **PETITIONS**
(1215/11/IM)

NOTED:

There were no petitions to be presented.

171/05C **CONFLICT OF INTEREST DECLARATIONS**
(1215/11/IM)

NOTED:

There were no conflicts of interest declared.

Reports from Committees

Part A – Committee Decisions requiring Council approval

172/05C **REPORT OF THE STRATEGY AND POLICY COMMITTEE**
MEETING OF THURSDAY 13 OCTOBER 2005
(1215/11/IM) (REPORT 1)

1. **ITEM 244/05P LONG TERM COUNCIL COMMUNITY PLAN:**
PROCESS
(1215/13/IM) (REPORT 4)

Moved Councillor Armstrong, seconded Councillor Shaw, the substantive motion.

Councillors were requested to express an interest in being members of the Funding and Activity Review working party. Councillor Shaw expressed his interest in being Chair of the working party and was uncontested.

Councillors Armstrong was nominated, Councillor Wade-Brown expressed her interest in being a member and although not present, Councillor Foster's previous interest in being a member of the working party was noted.

As there were 4 nominations for positions on the working party a French Presidential vote was not required.

The substantive motion was put:

Voting for: Mayor Prendergast, Councillors Ahipene-Mercer, Armstrong, Cook, Gill, Pepperell, Ritchie, Ruben, Shaw, Wade-Brown and Wain.

Voting against: Nil.

Majority Vote: 11:0

The substantive motion was declared CARRIED.**RESOLVED:**

THAT Council:

1. *Agree to establish a Funding and Activity Review Working Party comprising Councillors Shaw (as Chair), Armstrong (as Deputy Chair), Foster and Wade-Brown with the terms of reference as follows:*

Funding and Activity Review Working Party Proposed Terms of Reference

Purpose of the Working Party

The Working Party has two distinct purposes. These are for elected members to:

- i. *Guide officers in the review of the Revenue and Financing Policy as it applies to all activities and recommend any changes to the policy to the Strategy and Policy committee.*
- ii. *Provide a strategic overview to officers as they undertake 'year one' of the detailed activity reviews (the schedule of activities to be reviewed in 'year one' are contained in the Long Term Council Community Plan: Process report of 13 October 2005).*

Membership

Up to four elected members will be members of the Working Party.

Portfolio Leaders

Portfolio Leaders will be invited to engage in discussions with the Working Party on activities under review (as part of clause 2 of these Terms of Reference) which pertain to their area of responsibility.

Chair

The chair and deputy chair shall be appointed by Council.

Parent Committee

The Working Party will report to the Strategy and Policy committee.

Terms of Reference

1. *The Working Party has specific responsibilities to prepare a report that recommends a revised Draft Revenue and Financing Policy (that will apply from 1 July 2006).*

In its review the Working Party will give consideration to:

- *how each Council activity is funded after consideration of s101(3)(a) and (b) of the Local Government Act 2002*
 - *the appropriate level for the commercial/ residential rates differential, and if different to the present level, how and over what period should the position be corrected*
 - *the possible impact on rates following any decision to change the way Council funds activities*
 - *the application of targeted rates*
 - *how capital funding should be reflected in the policy (including Development Contributions)*
 - *the appropriate level of user charges (including the results of benchmarking exercises where applicable)*
 - *a review of performance against current Revenue and Financing Policy targets*
 - *the need for any changes to the Council's financial policies as required by s102 of the Local Government Act 2002*
 - *submissions that are received as part of the special consultative procedure.*
2. *The Working Party has specific responsibilities to receive and review reports from officers on their findings from the detailed activity reviews.*

In its review of officers' reports the Working Party will provide guidance on:

- *the strategic alignment of activities*
- *the appropriateness of alternative service delivery options*
- *the appropriateness of service level options*
- *the results of asset management plan reviews.*

Delegation

The Working Party has the authority to carry out its activities in line with its terms of reference.

Frequency of Meetings

A schedule of meetings will be agreed by the working party with the chair having the discretion to call additional meetings as required (The working party will have a comparatively high workload. Meetings are tentatively scheduled to occur weekly between 11am – 1pm but are expected to run longer on occasions. The workload will be concentrated in November and December with a final paper prepared in early February).

Duration/Sunset

The Funding and Activity Review Working Party will first convene in late October 2005. The responsibilities provided under clause 1 of the Terms of Reference will cease on 30 June 2006 following the adoption of the Long Term Council Community Plan. The Working Party will adopt the name Activity Review Working Party on 1 July 2006 and discontinue 30 September 2007.

2. **ITEM 247/05P EXPERT MEETING ON COMBATING RACISM IN CITIES IN ASIA AND PACIFIC, BANGKOK THAILAND, 27 – 29 OCTOBER 2005**
(1215/13/IM) (REPORT 7)

Moved Councillor Shaw, seconded Councillor Cook, the substantive motion.

The Mayor nominated Councillor Ahipene-Mercer as the attendee to this conference. There were no other expressions of interest.

The substantive motion was put:

Voting for: Mayor Prendergast, Councillors Ahipene-Mercer, Cook, Gill, Pepperell, Ritchie, Shaw, Wade-Brown and Wain.

Voting against: Councillors Armstrong and Ruben

Majority Vote: 9:2

The substantive motion was declared CARRIED.

