

## Regulatory Processes Committee

### Voting Membership:

The Regulatory Processes Committee will have up to six Councillors as members.

### External Membership (non-voting):

Nil.

### Quorum:

3

### Chair:

The chair will be elected by Council and remunerated at a level determined by the Remuneration Authority.

### Frequency of Meetings:

The Regulatory Processes Committee will meet on an as required basis.

### Parent Body:

The Regulatory Processes Committee will report to Council on any issues requiring full Council approval.

### General Purpose and Objectives:

The Regulatory Processes Committee has primary responsibilities for overseeing Council's regulatory matters.

### Terms of Reference:

The Chair of the Regulatory Processes Committee, in consultation with the Mayor, will have authority to:

- 1.0 appoint councillors (sitting as hearings commissioners) and/or independent commissioners to hearings panels required under council's various statutory requirements;
- 1.1 appoint councillors for the purposes of 2.1 below;

The Committee will have responsibility and authority:

- 2.0 to approve and monitor Council's list of hearings commissioners under the Resource Management Act 1991 (comprising Councillors sitting as hearings commissioners, and independent commissioners);
- 2.1 to supervise the conduct of statutory hearings on regulatory matters and undertake and make decisions on those hearings;<sup>1</sup>

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<sup>1</sup> This relates to any statutory hearings other than under the Resource Management Act 1991. For example, hearings required under the Dog Control Act and the Fencing of Swimming Pools Act. When a hearing is required it may be carried out by a quorum of the committee, with the membership of the

- 2.2 to undertake hearings on road stopping under the Local Government Act 1974 and make recommendations to Council whether to proceed with a road stopping and the disposal of stopped road;
- 2.3 to consider and recommend to Council any request to the Crown that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road:
- 2.4 to provide feedback to the Strategy and Policy Committee on policy matters which have arisen during the Committee's work;
- 2.5 to make the following decisions to facilitate the administration of proposed plan, plan changes, variations, designation and heritage order processes:
  - to authorise the resolution of appeals on a proposed plan, plan change or variation;
  - to decide whether a decision of a Requiring Authority or Heritage Protection Authority will be appealed to the Environment Court by council and authorise the resolution of any such appeal;
  - to consider and approve council submissions on a proposed plan, plan changes, and variations;
  - to manage the private plan change process;
  - to accept, adopt or reject private plan change applications under clause 25 First Schedule RMA;
- 2.5 to perform any of its delegated functions jointly with another committee when issues arise which are also within the terms of reference/delegated authority of that other committee. In such cases, a joint meeting of two or more committees can be called in the following circumstances:
  - the chairs of the committee agree to such a meeting;
  - Council directs a joint meeting;
  - at least one third of the members of each committee so request;
- 2.6 to approve leases to recreation and community groups (of land and/or buildings) on public land.

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quorum to be determined by the chair of the Regulatory Processes Committee in consultation with the Mayor.

*Delegated Authority*

The Regulatory Processes Committee will have delegated authority to carry out activities within its terms of reference.

The Chair of the Regulatory Processes Committee will have delegated authority to carry out activities 1.0 and 1.1 in these terms of reference.