

**MINUTES**

**MONDAY 12 FEBRUARY 2007**  
**(Reconvened Friday 16 February 2007)**

**12.35PM**

**Committee Room Two**  
**Ground Floor, Council Offices**  
**101 Wakefield Street**  
**Wellington**

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**PRESENT:**

Councillor Wain (Chair)  
Councillor Ahipene-Mercer (12.35 – 2.50pm)  
Councillor Cook (12.35 – 2.27pm)  
Councillor Gill (12.35 – 1.44pm, 1.51 – 5.12pm)  
Councillor Shaw (12.46 – 1.43pm, 1.51 – 4.30pm)

**APOLOGIES:**

Mayor Prendergast  
Councillor Ritchie  
Councillor Ahipene-Mercer (early departure)  
Councillor Cook (early departure)  
Councillor Shaw (lateness)

001/07KG **APOLOGIES**  
(1215/52/03/IM)

**RESOLVED:**

*THAT the Grants Subcommittee:*

- 1. Accept apologies for absence from Mayor Prendergast and Councillor Ritchie.*
- 2. Accept apologies for lateness from Councillor Shaw.*
- 3. Accept apologies for early departure from Councillors Ahipene-Mercer and Cook.*

**002/07KG PUBLIC PARTICIPATION**  
(1215/52/03/IM)

**NOTED:**

There was no public participation.

**003/07KG CONFLICT OF INTEREST DECLARATIONS**  
(1215/52/03/IM)

**NOTED:**

There were no conflicts of interest declared.

**004/07KG MINUTES FOR CONFIRMATION**  
(1215/52/03/IM)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Approve the minutes of the ordinary meeting of Thursday 28 September 2006, having been circulated be taken as read and confirmed as an accurate record of the meeting.*

**005/07KG ORAL HEARINGS TO THE GRANTS SUBCOMMITTEE TO  
SUPPORT THREE YEAR GRANTS APPLICATIONS**  
(1215/52/03/IM) (REPORT 1)

1. Keryn Martin speaking on behalf of Zeal (Body and Soul Trust) addressed the Subcommittee. He noted that Zeal provide a number of programmes for youth in Wellington. Mr Martin showed a DVD showing some of the activities and programmes that Zeal provide.

(Councillor Shaw joined the meeting at 12.46pm.)

2. Zlata Sosa speaking on behalf of ESOL Home Tutors Wellington addressed the Subcommittee. She noted that ESOL Home Tutors work mainly with people from a migrant background. They teach English and skills new for new migrants. ESOL Home Tutors have 400 volunteers which are matched with learners who then work together on a one to one basis. There is a long waiting list and have begun social English groups, with a focus on conversation English and vocabularies to ease pressure

3. Mark Stewart speaking on behalf of Wellington Activity Centre addressed the Subcommittee. The Wellington Activity Centre would like funding for a female councillor to help the number of young girls coming through the centre. The Activity Centre is the only one in the country with a full role and a waiting list. Mr Stewart noted that a three year grant would allow the Wellington Activity Centre to continue operating at the level they are currently with some surety.
4. Annie Anglim speaking on behalf of Age Concern Wellington addressed the Subcommittee. Age Concern Wellington provide a visiting service from 8.30am – 5.00pm five days a week. More people are choosing to stay in their homes longer and there is a high demand for services provided by Age Concern. Age Concern has been operating for 12 years and this is the first request for funding.
5. Robert Te Whare representing Mokai Kainga Maori Centre addressed the Subcommittee regarding the Centre's application. He noted the Centre works with a number of groups and provides a total service to clients. The Mokai Kainga Maori Centre cares for Wellington Maori by Maori.
6. Linda Sutherland and Helen Baxter speaking on behalf of Wellington Community Childcare Association addressed the Subcommittee. The Wellington Community Childcare Association has been operating for nearly 30 years but has noticed an increased need for services. Current funding is not enough to support Oscar groups or to complete the Oscar database.
7. Jocelyn Frances O'Kane addressed the Subcommittee on behalf of the Wellington Peoples Centre. The Wellington Peoples Centre help people on low incomes, those living on the street and new migrants. The Centre provides both health and advocacy services and work with the most disadvantaged people in society.
8. Ross Davis addressed the Subcommittee on behalf of the Boys and Girls Institute (BGI). He noted that BGI provide a range of services to youth through a number of programmes. Mr Davis outlined a number of programmes run through BGI and noted that they network with a number of other agencies but would like the three year grant to increase efficiency and improve programmes.
9. Adam Levy addressed the Subcommittee on behalf of the Wellington International Jazz Festival. Mr Levy noted that the International Jazz Festival has run every year since 1990. The festival exposes local artists to international artists while promoting local jazz acts. The grant would help fund administration and make the festival more sustainable.

10. Helen Thompson addressed the Subcommittee on behalf of the Wellington Senior Centre. She noted that the Senior Centre brings people together for a variety of social events. The Centre provides hot meals and allows people to get out of their flats to meet new people. The Centre also runs a number of programmes such as Tai Chi and English conversation groups.

(Councillor Shaw left the meeting at 1.43pm.)

(The meeting adjourned at 1.44pm. When the meeting reconvened at 1.49pm Councillors Gill and Shaw were not present.)

006/07KG **WCC GENERAL GRANTS**

Report of Katharine Macann, Acting Grants Manager  
(1215/52/03/IM)

(REPORT 2)

(Councillors Gill and Shaw returned to the meeting at 1.51pm.)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Receive the information.*
2. *Note that the following applications were withdrawn by the applicant:*

<i>Application No</i>	<i>Organisation Name</i>
<i>Environment</i>	
<i>3</i>	<i>Innermost Garden Inc</i>

3. *Allocate the following funds to applicants for the Cultural Grants funds:*

<i>No</i>	<i>Organisation Name</i>	<i>Project Description</i>	<i>Amount Granted</i>	<i>Conditions for grant</i>
<i>1</i>	<i>Ake Ake Theatre Company</i>	<i>to create and perform new circus theatre production "Ship Song"</i>	<i>\$3,500.00</i>	<i>for production costs as per revised budget</i>
<i>3</i>	<i>Arts Wellington (Wgtn Regional Art &amp; Cultural Development Trust)</i>	<i>to stage the Big Look- See 11 show</i>	<i>\$10,000.00</i>	<i>release of funds subject to confirmation of a) CNZ funding b) sufficient funding</i>

				<i>for the project to proceed - by 18 May 2007</i>
4	<i>Capital Performing Arts Inc</i>	<i>support for musical director to manage the CPA orchestra</i>	<i>\$3,000.00</i>	
5	<i>Capital Theatre Productions Trust</i>	<i>play "An Elephant Never Forgets" as part of Zoo centennial celebrations</i>	<i>\$2,500.00</i>	
6	<i>Centre For New Zealand Music Trust T/A SOUNZ</i>	<i>International Conference of Music Information Centres including public day and concerts</i>	<i>transferred to Economic</i>	

(Councillor Cook left the meeting at 2.27pm.)

7	<i>Downstage Theatre Trust</i>	<i>for "Playstory" – a weekly theatre performance for young children</i>	<i>\$4,000.00</i>	<i>release of funds subject to confirmation of sufficient funding for the project to proceed – by 18 May 2007</i>
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(The meeting adjourned for afternoon tea at 2.31pm. The meeting reconvened at 2.42pm.)

8	<i>Ethnic Council Wellington</i>	<i>for a multi-cultural festival</i>	<i>\$8,000.00</i>	
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(Councillor Ahipene-Mercer left the meeting at 2.50pm.)

9	<i>GAP Business &amp; Professionals Assn Inc</i>	<i>22nd annual Gay &amp; Lesbian Fair</i>	<i>\$1,000.00</i>	
10	<i>Human Rights Network of Aotearoa/NZ Trust</i>	<i>to screen the Human Rights Film Festival</i>	<i>\$2,500.00</i>	

11	<i>Island Bay Enhancement Trust</i>	<i>the staging of the 2007 Annual Island Bay Festival</i>	<i>\$5,000.00</i>	
12	<i>Java Dance Company</i>	<i>to stage "Itchy Feet", a major new dance theatre work</i>	<i>\$5,000.00</i>	
13	<i>Khandallah Arts Theatre</i>	<i>purchase of a ladder to work more safely above the stage</i>	<i>\$360.00</i>	<i>dollar for dollar contribution by applicant</i>
14	<i>Lilburn Residence Trust</i>	<i>an annual programme of maintenance and activities to support the Lilburn residence</i>	<i>\$4,300.00</i>	<i>for rates, insurance &amp; brochure costs</i>
17	<i>NZ Post Children's Book Festival</i>	<i>to coordinate a festival to encourage young adults to meet with NZ authors</i>	<i>\$2,000.00</i>	
18	<i>St Andrew's On The Terrace</i>	<i>to run free lunchtime concerts and provide a platform for young musicians</i>	<i>\$3,000.00</i>	
19	<i>St Mary of the Angels Parish Church</i>	<i>a series of 4 organ recitals to relaunch the church organ</i>	<i>\$3,000.00</i>	<i>for advertising/design /technical costs</i>
20	<i>Te Ao Marama Tapui Limited</i>	<i>return season of "Maui-One Man Against the Gods"</i>	<i>\$10,000.00</i>	<i>for St James Theatre venue hire costs</i>
21	<i>The Peace Foundation</i>	<i>Babel - youth focused fine art exhibition</i>	<i>\$4,000.00</i>	
22	<i>Theatre Militia (Under Arthouse Inc)</i>	<i>for the New Zealand premier performance of "A Bright Room Called Day"</i>	<i>\$2,000.00</i>	
23	<i>Theatrecomrades.Co.NZ Ltd</i>	<i>a programme of specific arts projects that support the</i>	<i>\$3,000.00</i>	<i>excludes catering &amp; transport costs</i>

		<i>Wellington theatre community</i>		
24	<i>United Sri Lanka Assn Inc</i>	<i>celebration of traditional Sinhala/Hindu New Year</i>	<i>\$250.00</i>	
25	<i>Vector Wellington Orchestra</i>	<i>Circus Proms - a new initiative combining orchestra with circus performers</i>	<i>\$9,000.00</i>	
26	<i>Young &amp; Hungry Arts Trust</i>	<i>the Young and Hungry Ambassadors' Programme 2007 for young people to access theatre</i>	<i>\$5,000.00</i>	

**4. Allocate the following funds to applicants from the Economic Grants funds:**

<b>No</b>	<b>Organisation Name</b>	<b>Project Description</b>	<b>Amount Granted</b>	<b>Conditions for grant</b>
2	<i>Wellington Deaf Soc Inc</i>	<i>deaf community get together to celebrate New Zealand Sign Language Act 2007/1/8/07</i>	<i>Transferred to Social Pool \$3,600.00 approved</i>	
3	<i>Wellington Tramway Museum Inc</i>	<i>preparation of conservation plan for Tramcar No. 17</i>	<i>\$5,000.00</i>	
T2	<i>United Nations Youth Association of New Zealand</i>	<i>NZ Model UN brings 200 young people together to learn about the world around them</i>	<i>\$3,000.00</i>	<i>For Town Hall hire</i>

(Councillor Shaw left the meeting at 4.30pm.)

5. *Allocate the following funds to applicants from the Social Grants funds:*

<i>No</i>	<i>Organisation Name</i>	<i>Project Description</i>	<i>Amount Granted</i>	<i>Conditions for grant</i>
<i>1</i>	<i>Argo Trust</i>	<i>to buy awning for shade and lights</i>	<i>Transferred to Iazard Bequest</i>	
<i>3</i>	<i>Aro Valley Community Council</i>	<i>a community Youth Programme focussed on performance skills</i>	<i>Transferred to Cultural Pool \$5,975.00 approved</i>	
<i>4</i>	<i>Autism Intervention Trust</i>	<i>to run a school holiday programme for children with autism</i>	<i>\$5,000.00</i>	
<i>13</i>	<i>Lazy Seal Freediving Club</i>	<i>a) purchase of oxygen kit b) first aid and oxygen provider training for club members</i>	<i>\$1,000.00</i>	<i>for 1st Aid training</i>
<i>16</i>	<i>Newlands Paparangi Progressive Assn</i>	<i>operation of Association with a focus on creating a Northern Community Board</i>	<i>\$250.00</i>	<i>for administration costs</i>
<i>18</i>	<i>Ngaio Progressive Association</i>	<i>grant for residents association</i>	<i>\$250.00</i>	
<i>28</i>	<i>Well Heart Club</i>	<i>administration costs with the setup of a Wgtn based club to encourage exercise for people with heart problems</i>	<i>\$1,000.00</i>	

007/07KG **ADJOURNMENT OF MEETING**  
(1215/52/03/IM)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Adjourn to reconvene at 9.15am on Friday 16 February 2007.*

(The meeting adjourned at 5.12pm.)

(The meeting reconvened at 9.20am on Friday 16 February 2007.)

**PRESENT:**

Councillor Wain (Chair)  
Councillor Cook (9.29 – 12.27pm)  
Councillor Gill

**APOLOGIES:**

Mayor Prendergast  
Councillor Ritchie  
Councillor Ahipene-Mercer  
Councillor Shaw  
Councillor Cook (lateness)

008/07KG **APOLOGIES**  
(1215/52/03/IM)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Accept apologies for absence from Mayor Prendergast and Councillors Ahipene-Mercer, Ritchie and Shaw.*
2. *Accept apologies for lateness from Councillor Cook.*

009/07KG **WCC GENERAL GRANTS CONTINUED**  
Report of Katharine Macann, Acting Grants Manager  
(1215/52/03/IM)

(REPORT 2)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Receive the information.*
2. *Note that the following applications were withdrawn by the applicant:*

<i>Application No</i>	<i>Organisation Name</i>
<i>Environment</i>	
3	<i>Innermost Garden Inc</i>

**3. Allocate the following funds to applicants for the Cultural Grants funds:**

<i>T1</i>	<i>Aro Valley Community Council</i>	<i>community Youth Programme focussed on performance skills</i>	<i>\$5,975.00</i>	
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**4. Allocate the following funds to applicants from the Economic Grants funds:**

<i>T1</i>	<i>Centre For New Zealand Music Trust T/A SOUNZ</i>	<i>International Conference of Music Information Centres including public day and concerts</i>	<i>\$2,250.00</i>	
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**5. Allocate the following funds to applicants from the Social Grants funds:**

(Councillor Cook joined the meeting at 9.29am)

<i>2</i>	<i>Aro Valley Community Council</i>	<i>a community ESOL course for refugees and migrants</i>	<i>\$4,500.00</i>	<i>excludes refreshment costs</i>
<i>5</i>	<i>Berhampore Kindergarten</i>	<i>to develop the outside play area of the kindergarten</i>	<i>\$800.00</i>	<i>dollar for dollar contribution by applicant</i>
<i>6</i>	<i>Birtright Wellington</i>	<i>to facilitate self esteem building programmes for youth at risk</i>	<i>\$5,000.00</i>	
<i>7</i>	<i>Birtright Wellington</i>	<i>to facilitate parenting programmes for families at risk</i>	<i>\$5,000.00</i>	
<i>8</i>	<i>Capital Gymnastic Club</i>	<i>to shift to new premises, fit-out of new premises and upgrade of equipment</i>	<i>\$10,000.00</i>	<i>excludes rental costs</i>

10	<i>Community Accounts Mentoring Service</i>	<i>training and mentoring groups in financial management</i>	<i>\$10,000.00</i>	
14	<i>Lyall Bay Kindergarten</i>	<i>to reclad the outside storage shed and provide additional storage</i>	<i>\$1,500.00</i>	
15	<i>Mana Parents Centre</i>	<i>production, updating and colour printing of promotional flyer</i>	<i>Transferred to Tawa Comm Grants</i>	
19	<i>Northland Memorial Community Centre</i>	<i>for youth programmes and activities</i>	<i>\$2,300.00</i>	<i>for youthworker wages</i>
22	<i>South East &amp; City Primary Health Organisation</i>	<i>support programme for Somalian women</i>	<i>\$5,000.00</i>	<i>for co-ordinator and or childcare costs</i>
23	<i>Te Ngawari Hauora Trust</i>	<i>Programme for youth, 10 - 25 years, primarily from high schools in Wellington area</i>	<i>\$5,000.00</i>	<i>for purchase of waka with dollar for dollar contribution by applicant</i>

(The meeting adjourned at 10.34am for morning tea and reconvened at 10.47am.)

24	<i>Te Whare RokiRoki - Maori Women's Refuge</i>	<i>wages for Administrator Coordinator</i>	<i>\$7,000.00</i>	
25	<i>United Nations Youth Association of New Zealand</i>	<i>NZ Model UN brings 200 young people together to learn about the world around them</i>	<i>Transferred to Economic Pool \$3,000 approved</i>	
26	<i>Victoria University Rescue Team 7</i>	<i>purchase of rescue equipment</i>	<i>\$2,500.00</i>	<i>dollar for dollar contribution by applicant</i>
27	<i>Volunteer Wellington</i>	<i>to increase capacity building among refugee/migrant</i>	<i>\$4,000.00</i>	

		<i>community groups</i>		
29	<i>Wellington Diving Club Inc</i>	<i>to purchase safety equipment for trampoline training</i>	<i>\$310.00</i>	<i>dollar for dollar contribution by applicant</i>
30	<i>Wellington Ending Abuse &amp; Violence Inc</i>	<i>salary for Maori Coordinator</i>	<i>\$6,000.00</i>	
33	<i>Workchoice Trust</i>	<i>to erect a banner to welcome students and companies to Workchoice Day</i>	<i>\$600.00</i>	
34	<i>Worser Bay Boating Club Inc.</i>	<i>Sunburst National Championships and Youth Sail team selection trials</i>	<i>\$3,000.00</i>	<i>\$ for \$ contribution by applicant required for any equipment purchased</i>
35	<i>Youthline Wellington Inc.</i>	<i>to continue to provide a free, confidential telephone counselling service for youth</i>	<i>\$8,000.00</i>	
36	<i>ZEAL (Under Body &amp; Soul Trust)</i>	<i>venue subsidy for Zeal offices</i>	<i>\$9,000.00</i>	<i>conditional on success of current MYD application</i>
<i>T1</i>	<i>Wellington Deaf Soc Inc</i>	<i>deaf community get together to celebrate New Zealand Sign Language Act 2007</i>	<i>\$3,600.00</i>	<i>subject to receipt/approval of revised proposal, up to \$3,600 approved for interpreter fees - release of funds subject to confirmation of actual costs</i>

**6. Allocate the following funds to applicants from the Environmental Grants funds:**

<b>No</b>	<b>Organisation Name</b>	<b>Project Description</b>	<b>Amount Granted</b>	<b>Conditions for grant</b>
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1	<i>Enviroschools Foundation</i>	<i>facilitation for schools to continue or begin the Enviroschools programme</i>	<i>\$5,600.00</i>	<i>to continue existing schools &amp; 1 year for Paparangi school</i>
5	<i>Trelissick Park/Ngaio Gorge Working Group (under Ngaio Progressive Assn)</i>	<i>(1) produce a brochure for Trelissick Pk (2) administration costs</i>	<i>\$2,500.00</i>	<i>\$250 for admin costs excluding travel/catering costs, balance for brochure</i>
6	<i>Trust Sustainability Trust</i>	<i>Revised Project - Working in partnerships with Innermost Garden Inc and other Wellington Community Garden groups</i>	<i>\$22,000.00</i>	<i>release of funds subject to receipt of signed agreement between Sustainability Trust &amp; Innermost Garden Inc</i>

**6. Decline the following applications:**

<b>Application No.</b>	<b>Organisation Name</b>	<b>Project description</b>
<i>Cultural</i>		
2	<i>Aotearoa NZ Association of Art Educators</i>	<i>ANZAAE 2007 biannual conference to be held in Wellington</i>
15	<i>MovieFest Charitable Trust</i>	<i>for MovieFest 2007 - a nationwide competition for school and amateur movie-makers</i>
16	<i>New Zealand Arts' Education Trust</i>	<i>to make an educational resource DVD of Strike performing live</i>
<i>Economic</i>		
1	<i>Arts Wellington (Wgtn Regional Art &amp; Cultural Development Trust)</i>	<i>to increase staff to enable fulfilment of Arts Wellingtons Business Plan</i>
<i>Social</i>		
9	<i>Centre for Citizenship Education Charitable Trust</i>	<i>the DecisionMaker Wellington Citizenship Education Online Guide 2007</i>
11	<i>Habitat for Humanity (Porirua) Ltd</i>	<i>to employ a staff member to focus on housing needs in Wellington City</i>
12	<i>Hearing Association Wellington</i>	<i>to fund Hearing Advisor's salary for one year</i>

17	<i>Ngaio Home Guard Reserve Rifle Club</i>	<i>to purchase two new rifles complete</i>
20	<i>Parent Help Wellington Inc.</i>	<i>individual Coping Skills Programmes for young people</i>
21	<i>Save Erskine College Trust Inc</i>	<i>to re-establish SECT newsletter on quarterly basis</i>
31	<i>Wellington Multiple Sclerosis Society Inc</i>	<i>to help fund the Society for maintain and establish support groups</i>
32	<i>Wellington Region Free Kindergarten Association</i>	<i>to purchase a projector to support training programmes</i>
<i>Environmental</i>		
2	<i>Friends of Wgtn Botanic Gardens</i>	<i>to engage an ecologist to assess forest remnants in the Botanic Garden</i>
4	<i>Save Erskine College Trust Inc</i>	<i>to reclaim "Reverend Mother's Garden" at Erskine College</i>

7. *Carry forward sufficient funds in each grant pool to meet expected demand for funds in the November 2006 and March 2007 grant rounds.*

010/07KG **GRANTS FRAMEWORK IMPLEMENTATION**  
 Report of Katharine Macann, Acting Grants Leader.  
 (1215/52/03/IM)

(REPORT 3)

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Receive the information.*
2. *Note that recommendations to the Strategy and Policy Committee for any three year funding contracts will be made at the March Grants Subcommittee meeting based on information received at this meeting.*

The meeting concluded at 12.27pm.

Confirmed: \_\_\_\_\_

Chair  
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