
FORWARD PROGRAMME

1. Purpose of Report

To present the CCO Performance Subcommittee forward programme for the Committee's consideration.

2. Recommendations

It is recommended that the Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report.*

3. Background

To assist with the planning of the CCO Performance Subcommittee, officers prepare a forward programme that outlines future meetings and issues to be considered. This is currently the practise with the Subcommittee's parent committee, the Strategy and Policy Committee.

4. Discussion

The forward Programme is presented to the CCO Performance Subcommittee at each meeting, and outlines:

- Upcoming meeting dates
- Papers to be considered
- Issues for discussion
- A schedule of CCOs to attend and participate in Subcommittee discussions.

It is intended that, in addition to assisting the Subcommittee in preparing for future meetings, the forward programme will also support CCOs and Council officers in programming and prioritising reports.

Contact Officer: *Allan Prangnell, Manager Council Controlled Organisations*

Appendix A – CCOPS Forward Programme 2008

24 June 2008	
TITLE	DESCRIPTION
3 rd Quarter CCO Reports 2007/08	Presentation and analysis of reports on the third quarter performance of CCOs for 2007/08
Final 2008/09 Statements of Intent	Approval of final Statements of Intent for 2008/09 (for recommendation to SPC Committee)
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> • Wellington Museums Trust • Wellington Waterfront Limited
Forward Programme	Subcommittee approval of the CCOPS Forward Programme for 2008
22 October 2008	
TITLE	DESCRIPTION
CCO Annual Reports	Review of CCO Annual Reports for 2007/08
CO Annual Reports	Review of available CO Annual Reports for 2007/08
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> • Wellington Stadium Trust • St James Theatre Trust • Basin Reserve Trust
8 December 2008	
TITLE	DESCRIPTION
CCO 1 st quarter reports	Presentation and analysis of reports on the first quarter performance of CCOs for 2008/09
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> • Karori Wildlife Sanctuary • Capacity • Wellington Cable Car Limited
2009/10 Letters of Expectation	Seeking the subcommittee's input into the drafting of the 2009/10 Letters of Expectation to CCOs
Forward Programme	Subcommittee approval of the CCOPS Forward Programme for 2009