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**REPORT 6**  
*(1215/52/02/IM)*

## **FORWARD PROGRAMME**

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### **1. Purpose of Report**

To present the CCO Performance Subcommittee forward programme for 2009 for the Committee's consideration.

### **2. Recommendations**

It is recommended that the Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report.*

### **3. Background**

To assist with the planning of the CCO Performance Subcommittee, officers prepare a forward programme that outlines future meetings and issues to be considered. This is consistent with the practise of the Subcommittee's parent committee, the Strategy and Policy Committee.

### **4. Discussion**

The forward Programme is presented to the CCO Performance Subcommittee at each meeting, and outlines:

- Upcoming meeting dates
- Papers to be considered
- Issues for discussion
- A schedule of CCOs to attend and participate in Subcommittee discussions.

It is intended that, in addition to assisting the Subcommittee in preparing for future meetings, the forward programme will also support CCOs and Council officers in programming and prioritising reports.

Contact Officer: *Allan Prangnell, Manager Council Controlled Organisations*

## Appendix A – CCOPS Forward Programme 2009

<b>2 March 2009</b>	
<b>TITLE</b>	<b>DESCRIPTION</b>
CO Annual Reports	Review of any remaining CO Annual Reports for 2007/08
2 <sup>nd</sup> Quarter CCO Reports 2008/09	Analysis of the second quarter performance of CCOs for 2008/09
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> <li>• Wellington Waterfront Limited</li> <li>• Wellington Museums Trust</li> </ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme
<b>20 April 2009</b>	
Draft Statements of Intent for 2009/10	Presentation of draft 2009/10 Statements of Intent from CCOs for discussion and feedback to CCOs
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> <li>• Karori Wildlife Sanctuary</li> <li>• Wellington Zoo Trust</li> </ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme
<b>26 June 2009</b>	
3 <sup>rd</sup> Quarter CCO Reports 2008/09	Analysis of the third quarter performance of CCOs for 2008/09
Final Statements of Intent for 2009/10	Presentation of final 2009/10 Statements of Intent for approval and recommendation to Strategy and Policy Committee.
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> <li>• Wellington Regional Stadium Trust</li> <li>• Basin Reserve Trust</li> </ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme

## ***23 October 2009***

CCO Annual Reports	Review of CCO Annual Reports for 2008/09
CO Annual Reports	Review of available CO Annual Reports for 2008/09
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"><li>• Wellington Cable Car Limited</li><li>• Capacity</li></ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme

## ***December 2009***

1st Quarter CCO Reports 2009/10	Analysis of the first quarter performance of CCOs for 2009/10
Letters of Expectation for 2010/11	Seeking the Subcommittee's input into the drafting of the 2010/11 Letters of Expectation to CCOs
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"><li>• Partnership Wellington Trust</li><li>• St James Theatre Trust</li></ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme