
REPORT 5
(1215/52/IM)

QUARTERLY REPORT (OCTOBER – DECEMBER 2007)

1. Purpose of report

The attached quarterly report is for the period 1 October to 31 December 2007. The report provides a synopsis of the Council's activities in relation to the Annual Plan 2007/08. It also contains a consolidated financial overview of the quarter.

2. Recommendations

It is recommended that the Committee:

1. *Receive the information.*

3. Structure of the report

This report contains the following information:

- Progress on all the key projects outlined in the Annual Plan
- Consolidated financial overview
- Detailed information, by Strategy, of all activities within the Annual Plan
- Operational and capital expenditure for all projects
- Health and safety capital consolidated fund
- Wellington City Council property transactions

4. Process for the review of the report

At the Strategy and Policy pre meeting session, officers from the Planning, Performance and Research unit will record any Councillor questions that cannot be addressed at the meeting and provide a written answer to those questions within five working days. The written answers will be circulated to all Councillors. Councillors may also wish to submit questions prior to the meeting to be answered at the meeting.

Note that a quarterly report is published for the first three quarters of each financial year.

5. Conclusion

The second quarter report for 2007/08 presents a consolidated financial view of the Council for the period 1 October to 31 December 2007. Quarterly progress for each agreed Annual Plan project is included.

Contact Officer: *Frances McCarthy, Planning, Performance and Research.*

Supporting Information
1) Strategic Fit / Strategic Outcome <i>The paper reports on all activities contained within the Annual Plan. It measures progress to date on all planned activity.</i>
2) LTCCP/Annual Plan reference and long term financial impact <i>This paper measures all annual plan activities as well as the financial performance of all annual plan activities. It reports actual to budget and explains significant variations.</i>
3) Treaty of Waitangi considerations <i>This is considered through activity 9.1.1 Mana Whenua Partnership.</i>
4) Decision-Making <i>This paper provides information for decision making. It provides information in terms of current and planned work, in addition to considerations for the future.</i>
5) Consultation a) General Consultation <i>This report does not require consultation.</i> b) Consultation with Maori <i>This report does not require consultation.</i>
6) Legal Implications <i>There are no legal implications.</i>
7) Consistency with existing policy <i>This report does not relate to any specific policy.</i>