

PUBLIC PARTICIPATION

205. All public participation, at any meeting, shall be subject to the following conditions:

205.1. No public participant shall use words which are considered by the chair to:

- be defamatory;
- relate to private affairs of Councillors;
- be tediously repetitious;
- be offensive
- impute improper motives to any person.

205.2 The chair may require the public participant who is appearing in person, and who has used such words, to cease their statement and leave the meeting.

205.3 The chair may not accept electronic participation which is considered by the chair to breach Standing Order 205.1.

~~206. Public participation shall not be used to elicit answers to questions or to request information, as these should be the subject of formal requests under the Local Government Official Information and Meetings Act 1987.~~

Deleted: 206. . The chair may require the public participant who has used such words to cease their statement and leave the meeting.

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Electronic Statements to Council, Committee and Subcommittee meetings

207.1 The Chair shall ask the meeting to receive electronic public participation statements. This participation will be noted in the minutes.

207.2 Electronic statements for public participation shall be completed on the official form and comply with the requirements of that form.

207.3 Public participants may make electronic statements to a Council meeting on any motion on the agenda of that meeting, but excluding any matter on which comment could prejudice any specified statutory process that the council is required to follow.

207.4 Public participants may make electronic statements to any Committee or Subcommittee meeting about any matter on the agenda for that meeting and/or any matter for which the committee or subcommittee is responsible, but excluding any matter on which comment could prejudice any specified statutory process that the council is required to follow.

207.5 No electronic statements by public participants to Council, a committee or a subcommittee shall be allowed unless received by the Chief Executive in their final written or electronic form by 12.00noon on the working day prior to the meeting.

Statements to Council Meetings

208. A period of up to 15 minutes shall be set aside near the beginning of Council meetings to enable members of the public to make statements about any motion on the agenda of that meeting, but excluding any matter on which comment could prejudice any specified statutory process the council is required to follow.
209. The time allowed for each speaker shall be up to 5 minutes.
210. A maximum of 5 public participants will be allowed per Council meeting. The Mayor will determine the amount of time allocated to each public participant.
211. No statements by public participants to the Council shall be allowed unless a written, electronic or oral application has been received by the Chief Executive by 12.00 noon of the working day prior to the Council meeting and the Mayor's approval has subsequently been obtained. The application shall include the following:
- name of participant;
 - organisation represented (if any);
 - meeting at which they wish to participate; and motion on the agenda to be addressed.

Statements to Committee or Subcommittee Meetings

212. A period of up to 15 minutes shall be set aside near the beginning of committee and subcommittee meetings (and 25 minutes for committees of the whole) to enable members of the public to make statements about any matter on the agenda for that meeting and/or any matter for which the committee or subcommittee is responsible but excluding any matter on which comment could prejudice any specified statutory process the Council is required to follow.
213. No statements by public participants to a committee or subcommittee shall be allowed unless the Chief Executive has received a written, electronic or oral application by 12:00 noon of the working day prior to the meeting, and the Chair's approval has subsequently been obtained. The application shall include the following:
- name of participant;
 - organisation represented (if any);
 - meeting at which they wish to participate; and ;
 - matter to be addressed.
214. Members of the meeting may put questions to any public participants relevant to the matter being raised. Any questions must be asked and answered within the time period given to a public participant. The chair shall determine the number of questions.
215. Where a member of the public has specialist knowledge of a matter on the agenda the chair may invite public participants to engage in

discussion of that matter at the time of consideration of the agenda item by the committee or subcommittee.