
REPORT 2
(1215/52/IM)

HEALTH LICENSING AND DOG REGISTRATION CHARGES FOR 2007/08

1. Purpose of Report

This report provides for the adoption of the 2007/08 charges relating to health licences and dog registrations.

2. Executive Summary

The Council is required to approve and adopt the fees and charges for health licences and dog registrations by 31 May 2007.

3. Recommendations

It is recommended that the Committee:

- 1. Receive the information.*
- 2. Agree to recommend that the Council agreed to the fees and charges for health licences and dog registrations (outlined in appendix one)*
- 3. Note that the fees will be applicable from 1 July 2007*

4. Background

Council agreed at its meeting of 21 March that health licences and dog registration would be consulted on separately for the 2007/08 Draft Annual Plan.

The proposed increase to fees and charges are in line with the Revenue and Financing Policy for the Public Health activities. The increase in dog registration relates to the cost of Council complying with the new National Dog Database requirements of the Dog Control Act. The Department of Internal Affairs levy for the National Dog Database is being passed directly to all registered dog owners. All other fees relating to dog registration remain unchanged.

New Zealand Food Safety Authority has proposed regulatory changes in the management of the Domestic Food scene relating to the registration and inspection

of food premises. The proposed increase in Health Licence fees is to recover costs associated with the proposed regulatory changes. The new food regime is expected to be introduced in 2008/09.

The fees and charges required a separate consultation timeframe so that they can be implemented in line with legislation. Legislation requires dog registrations and health licences to be in place by 1 July 2007. Confirmed fees are required to be publicly notified at least 14 days before they come into effect.

Consultation on these fees occurred from 22 March and 20 April. No submissions were received.

5. Conclusion

The Committee is asked to approve the proposed 2007/08 fee relating to health licences and dog registration.

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Supporting Information

1) Strategic Fit / Strategic Outcome

a) Which Strategic Activity does the report support?

This supports the strategic activity Social and Recreation. This paper is a requirement for the setting of fees for the 2007/08 financial year.

b) Which Strategic Outcome does the report meet?

This supports the funding of the outcome 6.5 Healthier.

2) LTCCP/Annual Plan reference and long term financial impact

a) LTCCP Reference (Council Plan)

- C478 Public Health

b) Long term financial impact

The increase in charges for Health Licences and Dog Registration has been built into the LTCCP for 2007/08 and ongoing years.

3) Treaty of Waitangi considerations

This proposal has no Treaty of Waitangi implications

4) Decision-Making

a) Decisions that are not 'significant'

Not applicable

b) 'Significant' decisions:

This paper relates to the impact of additional costs which cannot be absorbed by the unit. The additional costs relate to:

- National Dog database
- Investigation of compliance changes arising from Domestic Food Review

These additional costs are to be recovered from the increase in user charges.

This increase is in line with the current funding Policy for the activity 6.5.3 Public Health.

This paper affects 1,600 food premises and 8,500 dog owners. The increase in fees is up to 5% of existing charges. The financial impact of 6.5.3 is minimal.

Council fees are set in line with the provisions of the Local Government Act 2002. Due to requirement of the Dog Control Act 2002 and Health Regulations these fees are being heard outside the normal LTCCP process. The fees must be set at least four weeks before the re-registration period of 1 July.

Special Consultative Procedure (SCP)

The affected parties (food premises and dog owners) have been notified of increases in fees. Consultation on the fees occurred from 20 March to 20 April. No submissions were received.

5) Consultation

a) General Consultation

This paper was consulted with the affected parties.

b) Consultation with Maori

Not applicable

6) Legal Implications

a) General Consultation

Special consultative procedures were used with this paper. Only affected parties were consulted.

b) Consultation with Maori

Not applicable

7) Consistency with existing policy

Not applicable

APPENDIX 1

Fee changes with separate consultation process

Activity	Current Fee (\$)	Proposed Fee (\$)
Public Health		
Environmental Health		
Health Licensing and Inspection		
New Food Premises (1 st yr. set-up)	400	420
Annual license for registered food premises :		
• Excellent Grade	150 – 500	157 – 525
• Good Grade	240 – 700	262 – 735
• Ungraded	305 – 920	315 – 945
• Ungraded – High risk	410 – 1,537.50	420 – 1,575
Additional Inspections (over 3 hours) per hour	100	105
Regarding of Premises (per hour)	100	105
Health License:		
• Small Clubs (min food prep)	125	131.25
• Unregistered Eating Houses	175	183.75
Temporary License:		
• Temporary/mobile food stalls base fee	150	157.50
• Temporary/mobile food stalls base fee – charge over 1 hour (per hour)	100	105
• Fairs: “small”	125	131.25
• One day food stall	100	105
• Fairs: “large”	300	315
Animal Control		
Micro-chipping	-	Actual cost
National Dogs Database Levy (registration per animal)	-	2.50
Impounding Fees:		
• Sustenance per day	12.50	15