
MINUTES

THURSDAY 12 APRIL 2007

7.00PM

**WELLINGTON CITY COUNCIL OFFICES
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Ngaire Best
Vicki Beachen
Tony Parker
Malcolm Sparrow

APOLOGIES:

Mayor Prendergast
Councillor Armstrong
Councillor Shaw
Councillor Wain
Graeme Sutton
Robert Tredger

033/07TB **APOLOGIES**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

- 1. Accept apologies for absence from Graeme Sutton and Robert Tredger, Mayor Prendergast and Councillors Armstrong, Shaw and Wain.*

034/07TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflict of interest declarations.

035/07TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 8 March 2007 having been circulated, be taken as an accurate record of those meetings.*

036/07TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

1. Maddison Hubbard and Caitlin Shilling attended the meeting and presented a petition and seeking the Boards support for a playground in the green space at the end of Pikitanga Close.

037/07TB **COMMUNITY SPEAKER**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Murray Lucas – Principal of Tawa College and Chair of the Tawa Schools Principals Association and Carolyn Stuart – Principal of Tawa Intermediate spoke to the meeting regarding disciplinary issues in the Tawa area which are impacting on the schools in school time as well as the weekends. They advised of a meeting that had occurred on 22 March 2007 regarding the discipline issues in the Tawa Community. A follow up meeting is scheduled for Thursday 3 May 2007 at 1.30pm. It is intended that the two members of the Tawa Community Board be present at this meeting.

038/07TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Acting Sergeant Mark Oliver – Porirua Police Community Section and Inspector John Spence – Area Commander for Kapiti Mana police were in attendance for this item. Inspector Spence went through some quarterly statistics he had prepared for the Tawa area. He invited the Board to read through the stats and contact him with any questions that they may have in relation to them. Inspector Spence advised that he will be available at the May 2007 meeting to answer any further questions.

039/07TB **TAWA VOLUNTEER FIRE BRIGADE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Bert Campbell – Senior Station Officer was present for this item. He updated the Board on various issues relating to Tawa Volunteer Brigade. One significant event that the Brigade has been involved with is the fitting of smoke alarms to the houses in the Redwood Village complex. Mr Campbell asked of the Board for a letter of support in relation to the seeking of funding for a van.

RESOLVED:

THAT the Tawa Community Board:

1. *Write a letter of support for the Tawa Volunteer Fire Brigade for the raising of funds for the purchase of a new van.*

(The meeting adjourned at 7.51pm and reconvened at 7.57pm.)

040/07TB **ORDER OF BUSINESS**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

1. *Consider the remainder of the agenda as follows:
Report 5 - Roading and Traffic Report
Report 6 - Tawa Pool, Tawa Recreation Centre and Linden Social Centre report for Quarter January to March 2007
Report 8 - Director Policy Report Back*

Report 4 - Draft Northern Grown Reserves Management Plan
Report 7 - New Zealand Community Boards Conference 2007, 7 - 9 June 2007, Manukau City
Report 9 - Report of the Tawa Community Board Grants Subcommittee, Meeting of Monday 12 March 2007
Report 10 - Monthly List of Resource Consent Approvals
Report 11 - Reports Back from Committees
Report 12 - 2007/08 Draft Annual Plan
Report 13 - Start Time for Tawa Community Board Meetings for the Remainder of the Triennium
Report 14 - Forward Programme

041/07TB **ROADING AND TRAFFIC REPORT**

Report of Stephen Harte – Manager, Network Capacity.
(1215/12/IM)

(REPORT 5)

NOTED:

Stephen Harte – Manager, Network Capacity was in attendance for this item.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree that the expenditure of project CX379 - Tawa Rooding Improvements for 2006/07 be allocated to traffic calming on Bing Lucas Drive.*

042/07TB **TAWA POOL, TAWA RECREATION CENTRE AND LINDEN SOCIAL CENTRE REPORT FOR QUARTER JANUARY TO MARCH 2007**

Report of Jamie Delich – Manager, Recreation Wellington.
(1215/12/IM)

(REPORT 6)

NOTED:

Jamie Delich – Manager, Recreation Wellington was in attendance for this item.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

043/07TB **DIRECTOR POLICY REPORT BACK**

Report of John McGrath – Director Policy.
(1215/12/IM)

(REPORT 8)

NOTED:

John McGrath – Director Policy was in attendance for this item.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Writes to New Zealand Post regarding and states that there has been feedback from the community regarding the removal of the post box on the east side of Main Road Tawa outside the pharmacy and request that this post box be reinstated.*

NOTED:

The resolution differs from the recommendation in the officer's report as follows:

The Board added clause 2.

044/07TB **DRAFT NORTHERN GROWN RESERVES MANAGEMENT PLAN**

(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board were advised that a consultant has been engaged to assist officers in progressing the Draft Northern Grown Reserves Management Plan. The Board will be consulted in due course once the action plan is finalised.

045/07TB **NEW ZEALAND COMMUNITY BOARDS CONFERENCE 2007, 7 - 9 JUNE 2007, MANUKAU CITY**

Report of Nicola Hay – Committee Adviser.
(1215/12/IM)

(REPORT 7)

NOTED:

Board members were encouraged to express their interest in attending the Conference to the Chair. Confirmation of attendees will be dealt with at the 10 May 2007 meeting of the Board.

RESOLVED AND RECOMMENDED TO THE STRATEGY AND POLICY COMMITTEE:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Recommend that the Strategy and Policy Committee approve the attendance of up to two members from the Tawa Community Board at the 'New Zealand Community Boards' conference to be held in Manukau City 7 – 9 June 2007 and agree that the costs associated with attending the meeting are met from the Elected Members Budget (GVEM01).*
3. *Note that a report back on the meeting will be presented to the Tawa Community Board in accordance with Council policy.*

046/07TB **REPORT OF THE TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE**

Meeting of Monday 12 March 2007
(1215/12/IM)

(REPORT 9)

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information for noting from the Tawa Community Board Grants Subcommittee.*
 1. (a) *Note that the following applications were approved:*

Application No	Applicant	Amount Granted
1	Guides New Zealand Linden District	\$1,200.00
2	Linden Tennis Club (Incorporated)	\$545.00
3	Our Lady of Fatima Parish, Tawa	\$500.00
4	Redwood Daycare Charitable Trust	\$720.00
7	Tawa & District Highland Pipe Band	\$800.00

12	<i>Tawa Progressive & Ratepayers Assn Inc</i>	\$1,500.00
14	<i>Tawa Squash Club</i>	\$1,000.00
16	<i>Tui Park Kindergarten (Wellington Region Free Kindergarten Association)</i>	\$500.00
<i>Transferred 1</i>	<i>Mana Parents Centre</i>	\$445.00

(b) Note that the following applications were approved with conditions:

Application No	Applicant	Amount Granted	Conditions for grant
5	<i>Scouts Tawa</i>	\$1,270.00	\$ for \$ contribution by applicant
8	<i>Tawa BMX & Dirt Jumpers Supporters</i>	\$4,520.00	up to \$4,520, at Chair's discretion, subject to a) confirmation of appropriate umbrella organisation by 18 May 2007 b) provision of a detailed budget & quotes with release of funds having the option of payment direct to supplier
11	<i>Tawa Linden Homework Club (Tawa Linden Anglican Church)</i>	\$500.00	for revised budget costs
15	<i>Tawa Swimming Club</i>	\$1,500.00	for equipment costs as per revised budget submitted

(c) Note that the following application was withdrawn:

Application No	Applicant
10	<i>Tawa Historical Society Inc</i>

(b) Note that the following applications were declined:

<i>Application No</i>	<i>Applicant</i>
6	<i>SPELD Mana Incorporated</i>
13	<i>Tawa Rugby Football Club Inc</i>

2. *Agree that the application received from Tawa College for the establishment of an all weather multi sports turf be recommended to the Chief Executive as a project considered suitable to receive funds donated by the Tawa Roller Skating Club. Noting that the following are the conditions for this recommendation:*
- *\$7,652.17is recommended for funding from the ex Tawa Roller Skating Club funds, with release of funds subject to confirmation by 30 November 2007 of - a) sufficient funds available to proceed and b) Resource consent approved.*

047/07TB **MONTHLY LIST OF RESOURCE CONSENT APPROVALS**

Report of Brylie Henderson – Resource Consents Administrator.

(1215/12/IM)

(REPORT 10)

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

048/07TB **REPORTS BACK FROM COMMITTEES**

(1215/12/IM)

(ORAL REPORT)

NOTED:

Ngaire Best advised that she had met with Friends of the Tawa Bush Reserves and there is to be a meeting on Wednesday 30 May 2007 regarding the stream walkway.

Tony Parker advised that he had no issues from the committees, subcommittees and liaison groups that he is a member of.

Vicki Beachen advised that she had had a meeting with the Tawa Montessori School regarding playgrounds in Tawa.

Malcolm Sparrow advised that the newsletter had been printed and delivered. He thanked the Board members for their help with the residential cleanup at an address in Romney Square.

049/07TB **2007/08 DRAFT ANNUAL PLAN**
(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board were advised that 2007/08 Draft Annual Plan is due for release on Monday 16 April 2007 for 4 weeks of public consultation. The Board will be receiving copies of the public document in due course.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve that a working party of the whole Board be formed to prepare the Boards submission to the 2007/08 Draft Annual Plan and the Chair be given the delegated authority finalise the submission.*

NOTED:

It was noted that the submission would be formally ratified at the Board meeting on 10 May 2007.

050/07TB **START TIME FOR TAWA COMMUNITY BOARD MEETINGS FOR THE REMAINDER OF THE TRIENNIUM**
(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board discussed the issue of the meetings starting at an earlier time. After trialling this for 2 meetings the decision was made to commence meetings at 7.00pm for the remainder of the triennium.

RESOLVED:

THAT the Tawa Community Board:

1. *Commence its meetings for the remainder of the 2004/07 Triennium at 7.00pm.*

051/07TB **FORWARD PROGRAMME**
Report prepared by Democratic Services
(1215/12/IM)

(REPORT 14)

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the draft work programme as amended for the upcoming meetings.*

Meeting Date	Items
<i>Thursday 10 May 2007</i>	<ul style="list-style-type: none"> • Standing Items <ul style="list-style-type: none"> ➤ <i>Reports back from Committees</i> ➤ <i>Policing in Tawa</i> ➤ <i>Traffic Resolutions (for Board input)</i> ➤ <i>Monthly List of Resource Consent Approvals</i> ➤ <i>Director, Report Back</i> ➤ <i>Forward Programme</i> • Confirmation of attendees at the Community Board Conference • Kereru Statue – Update • Youth Van and Youth Activities • Mervyn Kemp Library Quarterly Report (January to March 2007 quarter) • 2007/08 Draft Annual Plan Consultation and ratification of Board submission • Development Contributions
<i>Thursday 14 June 2007</i>	<ul style="list-style-type: none"> • Standing Items
<i>Thursday 12 July 2007</i>	<ul style="list-style-type: none"> • Standing Items • Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For April to June 2007 quarter) • Mervyn Kemp Library Quarterly Report (April to June 2007 quarter) • Tawa Volunteer Fire Brigade
<i>Thursday 9 August 2007</i>	<ul style="list-style-type: none"> • Standing Items
<i>Thursday 13 September 2007</i>	<ul style="list-style-type: none"> • Standing Items
<i>Thursday 4 October 2007</i>	<ul style="list-style-type: none"> • Standing Items • Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For July to September 2007) • Mervyn Kemp Library Quarterly

	<i>Report (July to September 2007 quarter)</i> <ul style="list-style-type: none"> • <i>Tawa Volunteer Fire Brigade</i>
<i>Unscheduled</i>	<ul style="list-style-type: none"> • <i>Draft Northern Growth Reserves Management Plan</i>

NOTED:

The resolution differs from the recommendation in the officer's report as follows:

The Board added the text in **bold**.

The meeting concluded at 8.47pm.

Confirmed: _____

Chair
/ /