
MINUTES

THURSDAY 10 MAY 2007

7.00PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Mayor Prendergast (7.24 – 9.24pm)
Ngaire Best (Chair)
Vicky Beachen
Malcolm Sparrow
Graeme Sutton
Mayor Prendergast

APOLOGIES:

Councillor Armstrong
Councillor Shaw
Councillor Wain
Tony Parker
Robert Tredger

052/07TB **APOLOGIES**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

- 1. Accept apologies for absence from Robert Tredger and Tony Parker, Councillors Armstrong, Shaw and Wain.*
- 2. Accept apologies for lateness from Mayor Prendergast.*

053/07TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflict of interest declarations.

054/07TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the minutes of the meeting held on Thursday 12 April 2007 having been circulated, be taken as an accurate record of those meetings.*

055/07TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

1. Ron Cook representing the Tawa Ratepayers and Residents Association addressed the Board regarding the decorative street lighting in Tawa. The Association requested that period of time that the decorative lighting be switched on about 1 December and switched off on 1 May. A request was also made for a plaque to be displayed in a prominent place to acknowledge the contributions of the parties involved with the lights.
2. Bert Campbell – Station Officer with the Tawa Volunteer Fire Brigade addressed the Board. He thanked the Board for the letter of support regarding funding for a new van.

NOTED:

It was noted that there was another public participant to be heard. The Board was happy for this to be heard once officers arrived who have knowledge on the matter

056/07TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

(Mayor Prendergast joined the meeting at 7.24pm.)

NOTED:

Inspector John Spence – Area Commander for Kapiti Mana police was in attendance for this item. He introduced Sergeant Martin Tunley who is the new Community Section Sergeant. He conveyed Senior Constable Oliver's apologies to the meeting as operational requirements have taken him away from the district.

Inspector Spence advised the Board that the Tawa Branch of the Bank of New Zealand had been held up this afternoon and that his officers were on the trail of the offender.

Sergeant Tunley advised the Board of the direction that he intends to keep going with in the policing of Tawa. He advised that the Kapiti Mana Police District is currently advertising for 4 new Community Engagement Constables. Both Sergeant Tunley and Inspector Spence encouraged the Board to make any suggestions for tasks/roles for the new constables to be conveyed to them.

057/07TB **2007/2008 DRAFT ANNUAL PLAN AND DEVELOPMENT
CONTRIBUTIONS CONSULTATION**

(1215/13/IM)

(ORAL REPORT)

NOTED:

Mayor Prendergast was present to talk to the Board about what is in the 2007/2008 Draft Annual Plan.

Wayne Murphy – Senior Policy Adviser was in attendance to discuss with the Board the issue of Development Contributions which is part of the consultation of the 2007/2008 Draft Annual Plan.

058/07TB **PUBLIC PARTICIPATION (CONTINUED)**
(1215/12/IM)

NOTED:

1. Keryn Campbell and Alex Rumble residents of Lane Crescent and Steven Grant representing his mother who lives in Lane Crescent addressed the meeting regarding some infill housing which is happening in Lane Crescent. The all have concerns that because of the infill housing this will lead to an increase of vehicles parking in the street.

059/07TB **ORDER OF BUSINESS**
(1215/12/IM)

RESOLVED:

THAT the Tawa Community Board:

1. *Consider the remainder of the items on the agenda as follows:*
 - Report 9 – Director, Policy Report Back*
 - Report 4 - Tawa Own Your Own (OYO) Units, 27 – 35 Hinau Street, Tawa*
 - Report 5 - Mervyn Kemp Library Quarterly Report January to March 2007*
 - Report 6 - Infill Housing Review – Proposed District Plan Change 56: Managing Infill Housing Development*
 - Report 7 - Infill Housing Review – A Targeted Approach to Infill Housing in Wellington City*
 - Report 3 – Implementation of E-Democracy Initiatives and Associated Standing Orders Changes*
 - Report 8 - New Zealand Community Boards Conference 2007, 7 - 9 June 2007, Manukau City – Confirmation of Attendees*
 - Report 10 - Resource Consent Approvals, 26 March to 25 April 2007*
 - Report 11 - Reports Back from Committees*
 - Report 12 - Forward Programme*

060/07TB **DIRECTOR, POLICY – REPORT BACK**

Report of John McGrath – Director, Policy.
(1215/13/IM)

(REPORT 9)

NOTED:

John McGrath – Director Policy was in attendance for this item.

Stuart Baines Manager Cemeteries & Play Areas, was also in attendance. He updated the Board on the consultation which had been undertaken regarding the upgrade to the Duncan Street Playground.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Concur with the officer's advice and agree to the upgrade of the Duncan Street Playground.*

- 061/07TB **TAWA OWN YOUR OWN (OYO) UNITS, 27 – 35 HINAU STREET, TAWA**
Report of Ryan Tozer - Property Advisor, Property & Parking Services.
(1215/13/IM) (REPORT 4)

NOTED:

Ryan Tozer - Property Advisor, Property & Parking Services and Craig Bailey, Team Leader Commercial Property, Property & Parking Services were in attendance for this item.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

- 062/07TB **MERVYN KEMP LIBRARY QUARTERLY REPORT JANUARY TO MARCH 2007**
Report of Rose Barker – Team Leader, North Cluster.
(1215/13/IM) (REPORT 5)

NOTED:

Rose Barker – Team Leader, North Cluster was in attendance for this item.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

- 063/07TB **INFILL HOUSING REVIEW – PROPOSED DISTRICT PLAN CHANGE 56: MANAGING INFILL HOUSING DEVELOPMENT**
(1215/13/IM) (ORAL REPORT)
INFILL HOUSING REVIEW – A TARGETED APPROACH TO INFILL HOUSING IN WELLINGTON CITY
(1215/13/IM) (ORAL REPORT)

NOTED:

The meeting took Reports 6 and 7 together. Paul Kos - Senior Strategic Advisor, Urban Development and Sarah Nelson – Policy Adviser – District Plan were in attendance for this item. They spoke to the two reports that the Strategy and Policy Committee at its meeting on Thursday 3 May 2007.

064/07TB **IMPLEMENTATION OF E-DEMOCRACY INITIATIVES AND ASSOCIATED STANDING ORDERS CHANGES**
(1215/13/IM) (ORAL REPORT)

NOTED:

John McGrath – Director Policy gave the Board an update in the Implementation of E-Democracy Initiatives and Associated Standing Orders Changes which the Strategy and Policy Committee had considered at its meeting on Thursday 10 May 2007.

065/07TB **NEW ZEALAND COMMUNITY BOARDS CONFERENCE 2007, 7 - 9 JUNE 2007, MANUKAU CITY – CONFIRMATION OF ATTENDEES**
(1215/13/IM) (ORAL REPORT)

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the attendance of Board members Robert Tredger and Graeme Sutton at the New Zealand Community Boards Conference 2007 to be held in Manukau City from Thursday 7 June to Saturday 9 June 2007.*

066/07TB **RESOURCE CONSENT APPROVALS, 26 MARCH TO 25 APRIL 2007**
Report of Brylie Henderson – Resource Consents Administrator.
(1215/13/IM) (REPORT 10)

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

067/07TB **REPORTS BACK FROM COMMITTEES**
(1215/13/IM) (ORAL REPORT)

Ngairé Best advised that she had met with Friends of the Tawa Bush Reserves on 30 May 2007 regarding the stream walkway. She had also met with Bruce Murray of the Tawa Historical Society regarding the proposal for a Tawa War Memorial. She also advised that she is to meet with Dallas Crampton to discuss the issue of “guardians”. Mrs Best also advised that she had attended the opening of the Tawa Community Centre.

Vicki Beachen advised that she, Councillor Wain and Malcolm Sparrow had been to the meeting regarding disciplinary issues in the Tawa area that had been convened by Tawa College and Intermediate. She advised that there was good attendance from many agencies and groups.

Mrs Beachen advised that she had attended the opening of the Tawa Community Centre.

Malcolm Sparrow advised that he had sent out email regarding Tawalink. He advised that he had attended the opening of the Tawa Community Centre and also the meeting regarding disciplinary issues in the Tawa area that had been convened by Tawa College and Intermediate.

Graeme Sutton advised that he had attended a meeting of the Centre of Excellence meeting for Kenepuru Hospital. Mr Sutton also advised that he had attended the opening of the Tawa Community Facility.

068/07TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.
(1215/13/IM)

(REPORT 12)

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve and amend as needed, the draft work programme for the upcoming meetings.*

| Meeting Date | Items |
|------------------------------|--|
| <i>Thursday 14 June 2007</i> | <ul style="list-style-type: none"> • Standing Items <ul style="list-style-type: none"> ➤ <i>Community Speaker – Bruce Murray</i> ➤ <i>Reports back from Committees</i> ➤ <i>Policing in Tawa</i> ➤ <i>Traffic Resolutions (for Board input)</i> ➤ <i>Monthly List of Resource Consent Approvals</i> ➤ <i>Director, Report Back</i> ➤ <i>Forward Programme</i> • <i>Ratification of Board Submission to the 2007/08 Draft Annual Plan for WCC and Greater Wellington</i> |
| <i>Thursday 12 July 2007</i> | <ul style="list-style-type: none"> • <i>Standing Items</i> • <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For April to June 2007 quarter)</i> |

| | |
|-----------------------------------|---|
| | <ul style="list-style-type: none"> • <i>Mervyn Kemp Library Quarterly Report (April to June 2007 quarter)</i> • <i>Tawa Volunteer Fire Brigade</i> • <i>Ratification of Board submission to Infill Housing Review – Proposed District Plan Change 56: Managing Infill Housing Development</i> |
| <i>Thursday 9 August 2007</i> | • <i>Standing Items</i> |
| <i>Thursday 13 September 2007</i> | • <i>Standing Items</i> |
| <i>Thursday 4 October 2007</i> | <ul style="list-style-type: none"> • <i>Standing Items</i> • <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For July to September 2007)</i> • <i>Mervyn Kemp Library Quarterly Report (July to September 2007 quarter)</i> • <i>Tawa Volunteer Fire Brigade</i> |

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

069/07TB **MALCOLM SPARROW**
(1215/12/IM)

NOTED:

The Board noted that this would be Malcolm Sparrows last meeting as a member of the Tawa Community Board. The Chair thanked Mr Sparrow for his contribution to the Tawa Community Board since he was elected to it on April 2005.

The meeting concluded at 9.24pm.

Confirmed: _____

Chair
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