
REPORT 2
(1215/12/IM)

SETTING FIRST ORDINARY MEETING

1. PURPOSE OF REPORT

The report provides for the setting of the first ordinary Tawa Community Board meeting of the triennium.

2. RECOMMENDATIONS

It is recommended that the Tawa Community Board:

- 1. Receive the information.*
- 2. Set the first Ordinary Meeting of the triennium for 7.00pm on Thursday 13 December 2007.*

3. BACKGROUND

The Tawa Community Board is required under statute to establish a schedule of ordinary meetings. The timing of the first ordinary meeting must be agreed at the inaugural meeting. It is proposed that this meeting take place at 7.00pm on Thursday 13 December 2007. At this meeting, the board will consider the meeting schedule for 2008 and other ordinary business.

4. CONCLUSION

In keeping with statutory requirements the Tawa Community Board should set its first ordinary meeting of the triennium.

Contact Officer: Fiona Dunlop, *Senior Committee Adviser, Democratic Services*

Supporting Information
<p>1) Strategic Fit / Strategic Outcome <i>This project supports Outcome 7.2.B – More actively engaged: Wellington will operate an open and honest decision making process that generates confidence and trust in the democratic system.</i></p>
<p>2) LTCCP/Annual Plan reference and long term financial impact <i>The project relates to C534: Elections, Governance and Democratic Process.</i></p>
<p>3) Treaty of Waitangi considerations <i>Not applicable</i></p>
<p>4) Decision-Making <i>This is not a significant decision.</i></p>
<p>5) Consultation a) General Consultation <i>Not applicable</i></p> <p>b) Consultation with Maori <i>Not applicable</i></p>
<p>6) Legal Implications <i>This report is consistent with the provisions of the Local Government Act 2002.</i></p>
<p>7) Consistency with existing policy <i>This report is consistent with existing policy.</i></p>