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**MINUTES**

**THURSDAY 8 MARCH 2007**

**7.02PM**

**WELLINGTON CITY COUNCIL OFFICES  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Ngaire Best  
Vicki Beachen  
Tony Parker  
Malcolm Sparrow  
Graeme Sutton  
Robert Tredger  
Councillor Armstrong (7.05 – 9.38pm)  
Councillor Wain

**IN ATTENDANCE:**

Councillor Shaw (7.02 – 7.11pm)

017/07TB **APOLOGIES**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Accept apologies for absence from Mayor Prendergast.*

018/07TB **CONFLICT OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflict of interest declarations.

019/07TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Approve the minutes of the meeting held on Thursday 9 November 2006, Thursday 7 December 2006 and Thursday 8 February 2007 having been circulated, be taken as an accurate record of those meetings.*

020/TB **ORDER OF BUSINESS**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Take Report 1 "Confirmation of Appointment of New Community Board Member" next and then followed by Report 2 "Swearing in of New Community Board member".*

021/07TB **CONFIRMATION OF APPOINTMENT OF NEW COMMUNITY BOARD MEMBER**

Report of Ross Bly –Special Projects and Electoral Officer.  
(1215/12/IM)

(REPORT 1)

**NOTED:**

Ross Bly – Special Projects and Electoral Officer was in attendance for this item.

(Councillor Armstrong joined the meeting at 7.05pm.)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Confirm its decision taken on 8 February 2007 to appoint Vicki Beachen to the elected member vacancy on the Tawa Community Board for the balance of the current triennium.*

022/07TB **SWEARING IN OF NEW COMMUNITY BOARD MEMBER**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Following the confirmation of the appointment of the new Community Board member, Vicki Beachen was invited to come forward and make her declaration.

Mrs Beachen made her declaration in the presence of the Deputy Mayor - Councillor Shaw and the members of the Tawa Community Board.

“I, **Vicki Maree Beachen**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Tawa Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the Tawa Community Board by virtue of the Local Government Act 2002, the Local Government Official Information & Meetings Act 1987, or any other Act.”

**NOTED:**

John McGrath – Director, Policy on behalf of Garry Poole – Chief Executive Officer read the general explanation which give an overview on the Local Government Official Information And Meetings Act 1987 and other laws affecting the members including the appropriate provisions of the Local Authorities (Member’s Interests) Act 1968; Sections 99, 105 And 105a of the Crimes Act 1961; the Secret Commissions Act 1910; and the Securities Act 1978. Mrs Beachen was given a copy of this.

(Councillor Shaw left the meeting at 7.11pm.)

023/07TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

1. Doug Widdowson and his son Gavin addressed the meeting over a concern that they have over with the movement of traffic outside Tawa College after school. They would like council to consider a combined pedestrian/cyclists lane from outside the college to Stephen Street. This would improve the safety for cyclists. Members of the Boards Rooding Working Party advised that they would be happy to meet with the Widdowson's on site to discuss the issue and then talk to Council officers.
2. Ray Lindsay representing the Residents and Ratepayers Association raised some issues with the Board that had been brought to the Association's attention.

023/07TB **ELECTED MEMBERS REMUNERATION**

Report of Ross Bly – Electoral and Special Projects Officer.  
(1215/12/IM) (1215/10/01/IM)

(REPORT 3)

**NOTED:**

Ross Bly – Special Projects and Electoral Officer was in attendance for this item.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note that the remuneration framework requires all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*
3. *Note that no additional remuneration, above the salary they already receive as a Councillor, is paid to the two Northern Ward Councillors who have been appointed as members of the Tawa Community Board.*
4. *Agree that the salaries to be paid to the elected members of the Tawa Community Board for the period 1 July 2007 to the date on which the results of the October 2007 elections are declared, be as follows:*

*Chair           \$19,950 pa*  
*Elected member   \$7,630 pa*

*Note:*

*Remuneration options are still to be considered by the Makara/Ohariu Community Board (on 15 March 2007) and the Council itself (on 21 March 2007). The remuneration figures recommended for the elected members of the Tawa Community Board may therefore be subject to some change.*

5. *Note that the Remuneration Authority will issue an interim determination to fix salaries to cover the period immediately after the new Council comes into office and until a new governance structure is in place.*
6. *Note that a new and final determination will be issued as soon as practicable once the Council's new governance structure is in place and that that determination will carry through to 30 June 2008.*
7. *Note that once a final determination has been made for the balance of the 2007/2008 financial year, the Remuneration Authority will approve any back dating of salaries it considers appropriate.*
8. *Note that the Remuneration Authority is proposing to put in place new procedures for the consideration and approval of council expense policies and that further details of these procedures will be notified in due course.*
9. *Note that the Council is required to notify the Remuneration Authority of any dissent expressed by members of the Tawa Community Board in relation to the Council's final remuneration proposal.*

**NOTED:**

The Tawa Community Board was unanimous in their position with the proposal put to them by officers.

(The Board adjourned at 7.25pm for a photograph and reconvened at 7.28pm.)

024/07TB **INTRODUCTION OF PUSH PLAY CO-ORDINATOR (TAWA BASED)**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Jamie Delich – Manager, Recreation Wellington was in attendance for this item. He introduced to Daphne Pilaar the new Tawa based Push Play Coordinator and Craig Ireson – Team Leader, Push Play to the meeting. Both Craig and Daphne explained their roles with the Push Play Programme.

025/07TB **POLICING IN TAWA**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Inspector John Spence – Area Commander for Kapiti Mana police was in attendance for this item. Inspector Spence noted the concerns over the issues raised by the public participants.

026/07TB **REVIEW OF THE WATER BYLAWS IN THE WELLINGTON CONSOLIDATED BYLAW 1991**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Wayne Murphy – Senior Policy Adviser was in attendance for this item. He gave an overview of the document which is out for public consultation until 6 April 2007

027/07TB **TAWA COMMUNITY CENTRE UPGRADE REPORT**  
Report of Jarrod Coburn – Senior Adviser, City Communities  
(1215/12/IM) (REPORT 7)

**NOTED:**

Jarrod Coburn – Senior Adviser, City Communities and Nick Toonen – Manager, City Communities were in attendance for this item. The received valuable feedback from the Board to the appendices attached to the report.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Provide comment to Council officers on the appendices.*

028/07TB **DIRECTOR, POLICY REPORT BACK**  
Report of John McGrath – Director Policy.  
(1215/12/IM) (REPORT 8)

**NOTED:**

John McGrath – Director Policy was in attendance for this item.

Stuart Baines – Manager, Playgrounds and Cemeteries was also in attendance. He updated the Board on the proposal to upgrade the BMX track and the Skate Park.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. ***Resolve that the delivery of the Tawa Community Board Community newsletter be undertaken by New Zealand Post and be funded out of the Board's discretionary fund.***

**NOTED:**

The resolution differs from the recommendation in the officer's report as follows:

The Board added the text in **bold**.

029/07TB **MONTHLY LIST OF RESOURCE CONSENT APPROVALS**  
 Report prepared by Brylie Henderson – Resource Consents Administrator.  
 (1215/12/IM) (REPORT 9)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

030/07TB **REPORTS BACK FROM COMMITTEES**  
 (1215/12/IM) (ORAL REPORT)

**NOTED:**

Graeme Sutton advised that he had attended the Councillors Workshop on Residential Infill Housing.

Councillor Armstrong reported that there had been a meeting of the Strategy and Policy Committee on Wednesday 7 March 2007. The content of the meeting was to consider the 2007/08 Draft Annual Plan. Included in the discussion was the business of Development Contributions.

Robert Tredger advised that he had attended the Tawa Emergency Day and thanked everyone who had also attended. He also attended the Local

Government Commission Representation Review Hearing held in the Wellington City Council Offices on Monday 5 March 2007.

Councillor Wain advised that she will be Chairing a meeting of the Grants Subcommittee on Wednesday 14 March 2007. This meeting will be distributing funds from the CH Izard Bequest and also 3 year contracts to various groups.

Tony Parker and Vicki Beachen advised that they had no issues from the committees, subcommittees and liaison groups that they are members of.

Malcolm Sparrow advised that he is in the process of preparing the next newsletter.

Ngaire Best advised that she, Tony Parker and Graeme Sutton met with members of the Eastbourne Community Board two weeks ago. As a result of this meeting Mrs Best advised that the Tawa Community Board is very fortunate to have the support from officers at Wellington City Council. She requested that her thanks for the efforts of Andrew Dalziel – Director Corporate Services, John McGrath – Director, Policy and Fiona Dunlop – Senior Committee Adviser to ensure that the Board is given timely and efficient help and advice be passed onto the Chief Executive Officer.

She and Robert Tredger met with Friends of the Tawa Bush Reserve to see where the walking track is to go between Tawa and Porirua. Mrs Best also advised that she attended “turning of the sod” of the new Porirua Recreation Centre.

She also attended the Local Government Commission Representation Review Hearing held in the Wellington City Council Offices on Monday 5 March 2007.

031/07TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.  
(1215/12/IM)

(REPORT 11)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the draft work programme for the upcoming meetings.*

<b>Meeting Date</b>	<b>Items</b>
<i>Thursday 12 April 2007</i>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b> <ul style="list-style-type: none"> <li>➤ <i>Community Speaker</i></li> <li>➤ <i>Reports back from Committees</i></li> <li>➤ <i>Policing in Tawa</i></li> <li>➤ <i>Traffic Resolutions (for Board input)</i></li> <li>➤ <i>Monthly List of Resource Consent Approvals</i></li> <li>➤ <i>Director, Policy Report Back</i></li> <li>➤ <i>Forward Programme</i></li> </ul> </li> <li>• <i>Draft Northern Reserves Management Plan (Oral Report)</i></li> <li>• <i>Roading and Traffic Report (Traffic Resolutions and CX379 Tawa Roding Improvements for 2006/07)</i></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For January to March 2007 quarter)</i></li> <li>• <i>Mervyn Kemp Library Quarterly Report (January – March 2007 quarter)</i></li> <li>• <i>Tawa Volunteer Fire Brigade</i></li> </ul>
<i>Thursday 10 May 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 14 June 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 12 July 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For April to June 2007 quarter)</i></li> <li>• <i>Mervyn Kemp Library Quarterly Report (April to June 2007 quarter)</i></li> <li>• <i>Tawa Volunteer Fire Brigade</i></li> </ul>
<i>Thursday 9 August 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 13 September 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 4 October 2007</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (For July to September 2007)</i></li> <li>• <i>Mervyn Kemp Library Quarterly Report (July to September 2007)</i></li> </ul>

	<i>quarter)</i> <ul style="list-style-type: none"> <li>• <i>Tawa Volunteer Fire Brigade</i></li> </ul>
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032/07TB **DIRECTOR, CORPORATE SERVICES**  
 (1215/12/IM)

**NOTED:**

The Chair advised that this was to be Andrew Dalziel's last meeting as the Wellington City Council Management Board person responsible for the Tawa Community Board. The Chair and Board thanked him for his work with the Board during the triennium.

The meeting concluded at 9.38am.

Confirmed: \_\_\_\_\_

Chair

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