## **Environmental Reference Group Agenda**

## Monday, 3 July 2017 | 5.30pm – 7.30pm

## Wellington City Council, 101 Wakefield St, Committee Room 2

Chairperson: Martin Payne

**Members:** Paula Warren, Mark Fenwick, Martin Payne, Mark Higham, Hamish McGillivray, Chris Watson, Lynn Cadenhead, Shenagh Gleisner, Graeme Sawyer, Kena Duignan, Mike Britton, Chris Paulin

**Councillors**: Peter Gilberd & Iona Pannett (alternate)

Staff: Crispian Franklin, Carline Thomas

ELT member: David Chick

1.	Welcome & Apologies   Mark Fenwick	
	<ul> <li>Apologies received: Mark Higham Shenagh Gleisner Mark Fenwick Hamish McGillivray David Chick</li> <li>Apologies for leaving early:</li> </ul>	
2.	Conflicts of Interest   All	5.35pm
3.	Previous Minutes Confirmation  All	5.37pm
4.	Animal Policy	
	Alice Bates, Policy Advisor, Strategy, Policy & Research	
5.	Predator Free Wellington Project	
	Emma Giesen, Environment Partnerships Manager	
6.	Update from Councillor/s	
	<ul> <li>Note: this is a trial of this item as an ongoing standing item</li> </ul>	
7.	Round table introductions and updates from portfolio groups	6.40pm

	Portfolio work/feedback	
	General ERG documents catch-up	
8.	Matters Arising   All	6.55pm
9.	Action Points Arising at Last Meeting (following discussion on what has been happening within portfolios)	Due:
	Action: Paula to meet with Jane Black (updated due date): Paula	3 July
	Action: To use Loomio to develop portfolio principles: All	Ongoing
	Action: Martin to start Loomio discussion on WMMP	Time constrain
	Action: Crispian to look at who has membership rights on Loomio	Complete
	Action: Lynn and Graeme to meet Mike Mendonca	Complete
	<b>Action:</b> Check Myfanwy is still contact person: Carline to follow up pending Myfanwy's departure from WCC (updated due date): <i>Carline</i>	3 July
	Action: Organisation Chart for ERG to allow a better understanding of Council processes (updated due date): <i>Crispian/Carline</i>	3 July
	Action: Revise the biodiversity portfolio information: Carline	3 July
	<b>Action:</b> Programme planning document (Forward Programme) to be circulated via dropbox: <i>Carline</i>	3 July
	<b>Action:</b> Each portfolio lead to think about three key issues and where the ERG might be able to exert an influence for the next meeting: <i>All</i>	3 July
	Action: Send a bio to Carline: New members and optional for existing members	3 July
	<b>Action:</b> Carline to add bio document to the dropbox and circulate group contact details to the group: <i>Carline</i>	3 July
	Action: Summary of UDA to ERG: Shenagh	3 July

## Portfolio groups

Working group	ERG lead	Council officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris	Moana Mackey,
		Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell,
		Waste Operations Manager
Urban Growth/Open	Graeme Sawyer	Trudy Whitlow,
Space		Urban Design & Heritage Manager
Water	Hamish McGillivray	Yon Cheong Manager,
		Regional Strategy and Policy Wgtn Water
Resilience	Lynn Cadenhead	Mike Mendonca,
		Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner & Mark McKenzie	Baz Kaufman,
	wickenzie	Manager Strategy And
		Research
Mana whenua iwi &	Mark Fenwick	Vacant
Treaty Relations		
Biodiversity	Lynn Cadenhead	Myfanwy Emeny, Team Leader Biodiversity & Urban Ecology